



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

406 Justice Drive, Lebanon, Ohio 45036

www.co.warren.oh.us

commissioners@co.warren.oh.us

Telephone (513) 695-1250

(513) 420-4250

(513) 925-1250

(513) 783-4993

(937) 425-1250

Facsimile (513) 695-2999

LARRY CRISENBERY

C. MICHAEL KILBURN

PAT ARNOLD SOUTH

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular Session--January 13, 2004

The Board met in regular session pursuant to adjournment of the January 8, 2004, meeting.

Larry Crisenbery - absent

Pat Arnold South - present

C. Michael Kilburn - present

Tina Davis, Clerk – present

- 04-27 A resolution was adopted to approve and authorize the President of this Board to sign a Subgrant Award on behalf of the Warren – Clinton Drug and Strategic Operations Task Force. Vote: Unanimous
- 04-28 A resolution was adopted to approve Annexation of 11.136 acres to the City of Mason, Catherine Cunningham, agent, pursuant to Ohio Revised Code Section 709.023 [a.k.a. Expedited Type 2 Annexation]. Vote: Unanimous
- 04-29 A resolution was adopted to Appoint Pat Arnold South as President and C. Michael Kilburn as Vice President of the Board of County Commissioners. Vote: Unanimous
- 04-30 A resolution was adopted to establish Meeting Days and Times for the Warren County Board of Commissioners. Vote: Unanimous
- 04-31 A resolution was adopted to acknowledge receipt of December 2003 Financial Statement. Vote: Unanimous

- 04-32 A resolution was adopted to Set Public Hearing to consider the Road Name Change of Wildcat Drive to Wilkens Boulevard in Deerfield Township. Vote: Unanimous
- 04-33 A resolution was adopted to Advertise for Request for Qualifications for Professional Services for the Warren County Engineer. Vote: Unanimous
- 04-34 A resolution was adopted to Advertise for Public Hearing #1 for Fiscal Year 2004 Community Development Block Grant Program. Vote: Unanimous
- 04-35 A resolution was adopted to Advertise for Bids for the FY2002 Village of Corwin Main Street Improvements CDBG Project. Vote: Unanimous
- 04-36 A resolution was adopted to designate Extended Illness Leave to Gregory Squire, Lab Supervisor, within the Water and Sewer Department. Vote: Unanimous
- 04-37 A resolution was adopted to designate Family and Medical Leave of Absence to Tracy Bentley, Administrative Clerk, within the One Stop Employment Center. Vote: Unanimous
- 04-38 A resolution was adopted to designate Family and Medical Leave of Absence to Theresa Reier, Office Administrator, within the Water and Sewer Department. Vote: Unanimous
- 04-39 A resolution was adopted to designate Family and Medical Leave of Absence to Tiffany Graham, Administrative Assistant, within the Human Resources Department. Vote: Unanimous
- 04-40 A resolution was adopted to approve and enter into a Software Maintenance Agreement with DMG Maximus for the Program Expenditure Tracking System on behalf of the Warren County Department of Human Services. Vote: Unanimous
- 04-41 A resolution was adopted to approve Change Order No. 4 to the Engineering Agreement with Tetra Tech Inc., for the Sewage Lift Stations Improvement Projects, Project No. 578, increasing Purchase Order No. 41236. Vote: Unanimous
- 04-42 A resolution was adopted to approve and enter into a Contract with Mental Health Recovery Services for Mental Health Services on behalf of the Warren County Department of Human Services. Vote: Unanimous
- 04-43 A resolution was adopted to enter into Contract with W.G. Stang, Inc., for the Village Ridge Drive Bridge Rehabilitation Project. Vote: Unanimous

- 04-44 A resolution was adopted to declare various items within the Sheriff's Office as surplus and authorize the disposal of said items. Vote: Unanimous
- 04-45 A resolution was adopted to declare various items within Building Services Department as surplus and authorize the disposal of said items. Vote: Unanimous
- 04-46 A resolution was adopted to establish Non-Participant Charges for the State Route 741 Water Improvement Area. Vote: Unanimous
- 04-47 A resolution was adopted to establish Non-Participant Charges for the Mason-Montgomery Road Water Improvement Area. Vote: Unanimous
- 04-48 A resolution was adopted to establish Non-Participant Charges – the Sanitary Sewer Extension in the Hunter Area of the Dick's Creek Sewer Improvement Area, Warren County Sewer District. Vote: Unanimous
- 04-49 A resolution was adopted to approve Release of Subdivision Public Improvement Performance and Maintenance Security Agreement with Garner Petrie for completion of water and/or sewer improvements in Hendrickson Estates situated in Massie (Harveysburg) Township. Vote: Unanimous
- 04-50 A resolution was adopted to enter into Sidewalk Security Agreement with Twenty Mile Green, LLC., for installation of certain improvements in being Replat of Part of Lot 3, Twenty Mile Green, situated in Deerfield Township. Vote: Unanimous
- 04-51 A resolution was adopted to enter into Street and Appurtenances Security Agreement with Dixon Byington Development, LLC, for installation of certain improvements in The Greens at Crooked Tree, Section 4, situated in Deerfield Township. Vote: Unanimous
- 04-52 A resolution was adopted to enter into Sidewalk Security Agreement with Dixon Byington Development, LLC., for installation of certain improvements in the Fairways at the Greens at Crooked Tree, Section 4, situated in Deerfield Township. Vote: Unanimous
- 04-53 A resolution was adopted to enter into a Subdivision Public Improvement Performance and Maintenance Security Agreement with Dixon Byington Development, LLC., to install certain water and/or sanitary sewer improvements in the Greens at Crooked Tree, Section 4, situated in Deerfield Township. Vote: Unanimous
- 04-54 A resolution was adopted to approve following Record Plats. Vote: Unanimous
- 04-55 A resolution was adopted to approve Appropriation Adjustment from

Commissioners Fund #101-1110 into Auditor's Office Fund #101-1120.
Vote: Unanimous

04-56 A resolution was adopted to approve Operational Transfer from Commissioners Fund #101 into Transit Fund #299. Vote: Unanimous

04-57 A resolution was adopted to approve Appropriation Decreases in Human Services Fund #203 and MRDD Health Insurance Rotary Fund #635. Vote: Unanimous

04-58 A resolution was adopted to approve Appropriation Adjustment from Commissioners Fund #101-1110 into Sheriff's Office Fund #101-2200.
Vote: Unanimous

04-59 A resolution was adopted to approve Appropriation Adjustment within Mary Haven Youth Center a.k.a. Juvenile Treatment Center Fund #270-1240.
Vote: Unanimous

04-60 A resolution was adopted to approve Appropriation Adjustment into Emergency Services / Communications Center Fund #101-2850. Vote: Unanimous

04-61 A resolution was adopted to approve a Cash Advance for the Bonnie Lee Lane Sewer Improvement Area Project Fund #449-3305. Vote :Unanimous

04-62 A resolution was adopted to approve Appropriation Adjustment from Commissioners Fund #101-1110 into Mason Municipal Court Fund #101-1273.
Vote: Unanimous

04-63 A resolution was adopted to approve Appropriation Adjustment from Commissioners Fund #101-1110 into Data Processing Fund #101-1403.
Vote: Unanimous

04-64 A resolution was adopted to approve Supplemental Appropriation into Senior Services Levy Fund #201. Vote: Unanimous

04-65 A resolution was adopted to approve Appropriation Adjustments within Common Pleas Court Fund #101-1221. Vote: Unanimous

04-66 A resolution was adopted to authorize Payment of Bills. Vote: Unanimous

DISCUSSIONS

John Burke, Drug Task Force, was present to explain the match dollar amount that he will receive from the Board of Commissioners.

Commissioner Kilburn stated his desire for the amount provided by the Board to equal the amount received from local political subdivision contribution.

Commission South stated her desire to see us allocate a flat amount and for him to continue soliciting contributions from other political subdivisions.

Upon further discussion, the Board approved a purchase order in the amount of \$118,000 and agreed to give the Drug Task Force a \$75,000 advance distribution in order for them to meet expenditures prior to receiving any contributions from other political subdivision.

Beth Deckard, Warren County Recorder, was present to request \$25,000 for the purchase of equipment and software for an archive writer for the Records' Center.

Upon discussion, the Board agreed to fund her request.

Catherine Cunningham, Agent for the petition to annex 11.136 acres to the City of Mason, was present for a public meeting to consider approval of the annexation petition filed December 8, 2003.

Mrs. Cunningham stated that no objection had been filed by anyone other than an objection on behalf of an adjacent property owner. She stated she had also filed a motion to strike the objection stating the adjacent property owner has no legal authority to file an objection, on the Township Trustees or the Municipality pursuant to the Ohio Revised Code.

Bruce McGary, Assistant County Prosecutor, confirmed Mrs. Cunningham's interpretation of the law and stated that the Ohio Revised Code states the Board shall approve the annexation at the next regular Commissioners' meeting.

There was no one present to speak in opposition to the annexation petition.

Upon further discussion, the Board resolved (Resolution #04-28) to approve the annexation petition.

Charles Turner, Union Road resident, presented and spoke on talking points in opposition to funding by Warren County of road and infrastructure improvements within the City of Middletown necessary due to the relocation of Middletown Regional Hospital.

The Board discussed the request of the Community College Board to utilize some of the remaining funds the Board allocated for the cost of a necessity study in order to hire a consultant.

Upon further discussion, the Board agreed to allow the Community College Board to utilize \$20,000 of the remaining \$30,000 for the hiring of a consultant.

On motion, upon unanimous call of the roll, executive session was entered into at 11:33 a.m. to discuss personnel matters pursuant to Ohio Revised Code Section 121.22 (G) (1) and exited at 5:15 p.m.

Upon motion the meeting was adjourned.

Pat Arnold South, President

C. Michael Kilburn

Larry Crisenbery

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on January 13, 2004, in compliance with Section 121.22 O.R.C.

Tina Davis, Clerk
Board of County Commissioners
Warren County, Ohio