



**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

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***C. MICHAEL KILBURN***

***PAT ARNOLD SOUTH***

***DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

**MINUTES: Regular Session--January 25, 2005**

The Board met in regular session pursuant to adjournment of the January 20, 2005, meeting.

Pat Arnold South - present

David G. Young - present

C. Michael Kilburn - present

Tina Davis, Clerk – present

05-100 A resolution was adopted to approve Operational Transfer from Storm Water Tier 1 Fund #590 into the Warren County Soil and Water Conservation District Fund #925. Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-101 A resolution was adopted to Advertise for Public Hearing #1 for Fiscal Year 2005 Community Development Block Grant Program.  
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-102 A resolution was adopted to enter into Street and Appurtenances Security Agreement with Salt Run Land Development, Inc., for installation of certain improvements in Hildebrant Estates No. 8 Phase One, situated in Hamilton Township. Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-103 A resolution was adopted to approve following record Plats.  
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-104 A resolution was adopted to approve Appropriation Adjustments from Commissioners Fund #101-1110 into Clerk of Courts Fund #101-1260 and Records Center Fund #101-1500.

Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-105 A resolution was adopted to approve Appropriation Adjustment within Domestic Relations Court Fund #101-1230.

Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-106 A resolution was adopted to approve Supplemental appropriation within Crime Victim Grant Fund #245.

Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-107 A resolution was adopted to approve Appropriation Adjustments within Prosecutor Fund #101-1150.

Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-108 A resolution was adopted to authorize payment of Bills.

Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-109 A resolution was adopted to provide Public Notice and Schedule a Public Meeting on the issue of Doris Bishop being Rehired as Director, Warren County Department of Human Services following her retirement.

Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-110 A resolution was adopted to set Special Meeting for the purpose of conducting a Work Session with Township Trustees.

Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn - absent

05-111 A resolution was adopted to approve and authorize the President of the Board of County Commissioners to enter into an Utility Billing Agreement and between the Village of Maineville, Ohio and the Board of Warren County Commissioners.

Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn – absent

05-112 A resolution was adopted to appoint C. Michael Kilburn to the Warren County Solid Waste Policy Committee and David G. Young, Alternative.

Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn – absent

05-113 A resolution was adopted to approve and adopt the 2005 Annual Budget for the Warren County Family and Children First Council. Vote: Unanimous

05-114 A resolution was adopted to approve and authorize the Submittal of Grant Application to the Ohio State Emergency Response Commission for Funding from the Chemical Emergency Planning and Community Right to Know Fund and authorize the Director of Emergency Services to sign documents relative thereto. Vote: Unanimous

## DISCUSSIONS

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Rita Robinson, Warren County resident, was present to discuss policies and procedures within the Warren County Humane Association.

She stated that the policies in place within the Humane Association does not allow for the fair and equal treatment of residents and stated, in her opinion, that the financial problems within the shelter are due to their unfair adoption policies and horrific treatment of those desiring to adopt an animal.

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Dave McElroy, Soil and Water Conservation District Director, was present to discuss the fee structure within the Erosion and Sediment Control Regulations and the need for additional funding for the agency.

Mr. McElroy stated that the District has a \$50,000 deficit for the 2005 budget year and presented his request to allow the transfer of \$25,000 from the Stormwater Management District funds into the Soil and Water Conservation District. He then requested the Board consider an increase in the fees collected through the Erosion and Sediment Control Regulations. He stated that there has not been a fee increase in fourteen years.

Upon discussion, the Board resolved (Resolution #05-100) to approve the transfer of funds and also agreed to set a public hearing for the consideration of fee increases.

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Jerry Spurling, Chief Building Official, was present to review the request to consider an increase in the fees within the Building Department and Zoning Department.

Mr. Spurling presented the proposed fee schedule and stated that there has not been a fee increase since 1988.

Upon discussion, the Board stated their desire to schedule a public hearing to consider fee increases.

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Lynn Carey, Children Services Board member, was present and stated concerns with the safety of the staff within the Children Services Agency.

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Richard Renneker, Sanitary Engineer, was present to discuss a contract between Warren County and the Village of Maineville, which would provide for the collection of fees associated with garbage collection on the water and sewer bill issued by Warren County.

Mr. Renneker explained that the Water Department is already doing this for various other governmental entities. He stated that if a customer does not pay the full amount due, they divide the amount paid equally between all three portions of the bill and if the bill becomes delinquent, they have the ability to shut off water service to the property owner.

Upon further discussion, the Board resolved (Resolution #05-111) to enter into an agreement with the Village of Maineville for garbage collection fees to be billed with water and sewer bills.

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Theresa Reier, Office Administrator within the Water and Sewer Department, was present to explain the request of Beverly Brewer, Franklin Township resident, to eliminate a sewer bill from her property due to the conversion of a duplex to a single family residence.

Mrs. Brewer requested to be on the Commissioners' agenda but did not attend at her designated time.

Upon discussion, the Board directed Mrs. Reier to work with the Warren County Zoning Department and the homeowner to schedule an inspection of the property and to reschedule the meeting to another date due to Mrs. Brewer's absence.

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Richard Renneker, Sanitary Engineer, was present to discuss a company that provides a phone service that will call customers within a certain area to notify of a boil advisory.

The Board directed Mr. Renneker to meet with the company and determine if the service is needed.

Steve Wallace, River III Development, was present to request clarification of the moratorium resolution.

Mr. Wallace stated the need for a letter from Mr. Renneker in order to meet the requirement of Hamilton Township Zoning, which will then allow his development to proceed to the Warren County Regional Planning Commission.

Bruce McGary, Chief Assistant Prosecutor, stated that he directed Mr. Renneker to not write any letter to Hamilton Township Trustees pursuant to Resolution #04-1881, which enacted a temporary moratorium relative to the Lower Little Miami Wastewater Treatment Plant.

There was discussion relative to what options may be available to Hamilton Township.

Upon further discussion, Mr. McGary recommended to the Board to table the topic until such time that the Board has had opportunity to meet with counsel in executive session.

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Commissioner Kilburn entered the meeting at 2:00 p.m.

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Bill Simmons, Chairman of the Warren County Airport Authority, was present along with representative from Bradstetter & Carroll, Inc. to present the Lebanon-Warren County Airport Mini-Master Plan.

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Jim LeFevers, Treasurer, was present along with Jim Aumann, Treasurer-Elect, and Jim Spaeth, Clerk of Courts, for a meeting of the Warren County Investment Advisory Board and present the following information as of December 31, 2004:

Total Invested	\$120,332,343.55
CD	\$26,000,000
US Government Agencies	\$12,798,000
5/3 Management	\$31,287,263.65
Star Ohio	\$19,779,626.71
LCNB	\$30,253,503.19
Various Purpose Special Revenue GO Bonds	\$213,950.00
Average weighted yield	2.24
Average days to maturity	396
Interest to General Fund	\$1,789,948.36

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Gary Browning, Data Processing Director, was present for a work session to discuss spam mail, palm pilots and the installation of a telephone/data line in the Commissioners Meeting Room.

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Kathy Michelich and Jeff Centers, Family and Children's First Council, were present to give an update of their agency and presented their 2005 budget.

Upon discussion, the Board resolved (Resolution #05-113) to adopt the 2005 Family and Children's First Annual Appropriation.

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On motion, upon unanimous call of the roll, executive session was entered into at 4:25 p.m. to discuss personnel matters pursuant to Ohio Revised Code Section 121.22 (G)(1) and exited at 5:08 p.m.

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Upon motion the meeting was adjourned.

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Pat Arnold South, President

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C. Michael Kilburn

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David G. Young

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on January 25, 2005, in compliance with Section 121.22 O.R.C.

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Tina Davis, Clerk  
Board of County Commissioners  
Warren County, Ohio