



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

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***C. MICHAEL KILBURN
PAT ARNOLD SOUTH
DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular Session – November 7, 2006

The Board met in regular session pursuant to adjournment of the October 31, 2006, meeting.

C. Michael Kilburn - present

Pat Arnold South - present

David G. Young - present

Tina Davis, Clerk – present

Minutes of the October 12, 17 and 24, 2006, meetings were read and approved.

06-1870 A resolution was adopted to Modify Rules and Regulations – Warren County Water and Sewer Department.

Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent

06-1871 A resolution was adopted to approve an Engineering Agreement between Tetra Tech, Inc. and Warren County for Professional Engineering Services associated with the Polk Run Sewer Study and approve Purchase Order No. 68535.

Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent

06-1872 A resolution was adopted to accept the Resignation of Richard Elliott, Director, within the Warren County Telecommunications Department, due to retirement, effective November 30, 2006.

Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent

06-1873 A resolution was adopted to authorize the President and/or Vice President of this Board to sign a Satisfaction of Mortgage for Joseph and Catherine McPeters.

Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent

06-1874 A resolution was adopted to request Director of Transportation to consider Speed Limit Reduction on a portion of Old 122 in Clearcreek Township.

Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent

- 06-1875 A resolution was adopted to enter into an Agreement to grant an Exclusive Revocable License to Chestnut Oaks Owners Association for Landscaping along Socialville-Fosters Road.
Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent
- 06-1876 A resolution was adopted to approve Change Order No. 1 to Building Crafts Inc. for the North Well Field Improvements Project Fund No. 532 increasing Purchase Order No. 67186. Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent
- 06-1877 A resolution was adopted to enter into an Exclusive and Permanent Highway Easement Agreement with Elizabeth J. Walker, Trustee “Grantor” of 9036 Zoar Road, Loveland, Ohio 45140 for the Zoar Road Bridge Project.
Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent
- 06-1878 A resolution was adopted to approve Change Order #2 with Silverhawke Construction for the Public Improvements Project McNK Subdivision.
Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent
- 06-1879 A resolution was adopted to enter into an Easement Agreement with Heritage Baptist Church, Inc. “Grantor” for an Exclusive and Permanent Highway Easement and a Temporary Construction Easement for the Utica Road and State Route 42 Realignment Project.
Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent
- 06-1880 A resolution was adopted to acknowledge receipt of October 2006 Financial Statement. Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent
- 06-1881 A resolution was adopted to approve a Subdivision Public Improvement Performance and Maintenance Security Agreement Release for Kahmann Development Corporation, Inc. for Crown Point Section 4, in Clearcreek Township. Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent
- 06-1882 A resolution was adopted to approve a Subdivision Public Improvement Performance and Maintenance Security Agreement Release for Long Cove, LLC for Long Cove, Phase 1A in Deerfield Township.
Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent
- 06-1883 A resolution was adopted to approve a Subdivision Public Improvement Performance and Maintenance Security Agreement Release for Rhein Development, LLC for Ashmont Phase Two in Deerfield Township.
Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent

- 06-1884 A resolution was adopted to approve a Subdivision Public Improvement Performance and Maintenance Security Agreement Release for Rhein Development, LLC for Ashmont Phase One in Deerfield Township.
Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent
- 06-1885 A resolution was adopted to approve Bond Release for Crooked Tree Meadows Investments, LLC for completion of improvements in Crooked Tree Meadows, Section 1, situated in Deerfield Township.
Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent
- 06-1886 A resolution was adopted to approve Bond Release for Ralph J. Stolle Co. for completion of improvements in Candlewood Subdivision in Turtlecreek Township. Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent
- 06-1887 A resolution was adopted to approve a Street and Appurtenances Bond Release for Jim Clark and Ida Karnas for completion of improvements in Spring Meadow Estates, Section One, in Clearcreek Township.
Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent
- 06-1888 A resolution was adopted to approve Sunrise Lane, Lydia Court and Spring Meadow Drive in Spring Meadow Estates, Section One for public maintenance by Clearcreek Township.
Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent
- 06-1889 A resolution was adopted to approve Transfer of Public Maintenance of a portion of Columbia Road from the Warren County Engineer to Deerfield Township.
Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent
- 06-1890 A resolution was adopted to approve the following Record Plats.
Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent
- 06-1891 A resolution was adopted to accept an Amended Certificate and approve Supplemental Appropriation into Sheriff's Concealed Handgun License Fund #285. Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent
- 06-1892 A resolution was adopted to accept an Amended Certificate and approve Supplemental Appropriation into Sheriff's Law Enforcement Trust Fund #287.
Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent
- 06-1893 A resolution was adopted to approve an Operating Transfer within Water Revenue Fund #510, into the Wilkens Blvd. Water Main Extension Project, Fund #583-3211. Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent

- 06-1894 A resolution was adopted to approve an Operating Transfer within Water Revenue Fund #510 into the Corwin Booster Station Upgrade Project, Fund #583-3209. Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent
- 06-1895 A resolution was adopted to approve Supplemental Appropriation in Community Development Fund #265.
Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent
- 06-1896 A resolution was adopted to approve Appropriation Adjustments within the Water Revenue Fund #510.
Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent
- 06-1897 A resolution was adopted to approve an Appropriation Adjustment within the Sewer Revenue Fund #580.
Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent
- 06-1898 A resolution was adopted to approve Appropriation Adjustment within Sewer Revenue Fund #580.
Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent
- 06-1899 A resolution was adopted to approve Appropriation Adjustment within OMB Fund #101-1115.
Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent
- 06-1900 A resolution was adopted to approve an Appropriation Adjustment within Water Revenue Fund #510-3209 (Replacement & Improvement Account).
Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent
- 06-1901 A resolution was adopted to approve Appropriation Adjustment and an Operating Transfer within the Sewer Construction Projects Fund #575-3370 Polk Run Sewer Study. Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent
- 06-1902 A resolution was adopted to approve Appropriation Adjustments within Engineer's Office Fund #202 and Sheriff's Office Funds #101-2200 & #101-2210. Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent
- 06-1903 A resolution was adopted to authorize payment of Bills.
Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent
- 06-1904 A resolution was adopted to Amend Resolution #06-1674 adopted October 3, 2006 to create a Jail Committee and appoint members to said Jail Committee.
Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent

- 06-1905 A resolution was adopted to hire Chris Dill as Emergency Communications Operator, within the Warren County Emergency Services Department.
Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent
- 06-1906 A resolution was adopted to hire David Taylor as Emergency Communications Operator within the Warren County Emergency Services Department.
Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent
- 06-1907 A resolution was adopted to hire Megan Corboni as Emergency Communications Operator, within the Warren County Emergency Services Department.
Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent
- 06-1908 A resolution was adopted to hire Theresa Turner, Eligibility Referral Specialist I, within the Warren County Department of Human Services.
Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent
- 06-1909 A resolution was adopted to hire April Now, Eligibility Referral Specialist I, within the Warren County Emergency of Human Services.
Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent
- 06-1910 A resolution was adopted to authorize the posting of the “Service Worker I” position within the Building Services Department, in accordance with Warren County Personnel Policy Manual, Section 2.02 (A).
Vote: Mrs. South – yea; Mr. Young – yea; Mr. Kilburn – absent

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board entered into executive session at 9:47 a.m. to discuss personnel matters pursuant to Ohio Revised Code Section 121.22 (G)(3) and exited at 10:45 a.m.

The Board presented a check to Warren County Community Services for the purchase of a van for elderly medical transportation.

Mr. and Mrs. Hakes, Deerfield Township residents, were present to explain that the Water and Sewer Department failed to set up a sewer account for their property when the account was established. They then explained that when the mistake was caught, they received a bill in the amount of \$1055.

Commissioners Young and Kilburn stated that it is not fair to the homeowner to back bill when they did not realize they owed the money.

Chris Brausch, Deputy Sanitary Engineer, questioned if the Board would like to set a policy relative to back billing.

The Board stated their desire to handle each matter on a case by case basis.

Commissioner Kilburn exited the meeting at 11:15 a.m.

On motion, the Board accepted and approved the consent agenda.

Upon motion the meeting was adjourned.

C. Michael Kilburn, President

David G. Young

Pat Arnold South

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I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on November 7, 2006, in compliance with Section 121.22 O.R.C.

Tina Davis, Clerk
Board of County Commissioners
Warren County, Ohio