



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

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***C. MICHAEL KILBURN
PAT ARNOLD SOUTH
DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular Session – June 19, 2007

The Board met in regular session pursuant to adjournment of the June 12, 2007, meeting.

David G. Young - present

Pat Arnold South - present

C. Michael Kilburn - present

G. Jean Miranda, Deputy Clerk – present

- 07-899 A resolution was adopted to authorize payment of Bills. Vote: Unanimous
- 07-900 A resolution was adopted to authorize the President and/or Vice President of the Board to sign a Reaffirmation Agreement to be files regarding a client in the First Time Home Buyer Program. Vote: Unanimous
- 07-901 A resolution was adopted to administer Disciplinary Action against Vicci Brose, Eligibility Referral Specialist I, within the Department of Job and Family Services, Human Services Division. Vote: Unanimous
- 07-902 A resolution was adopted to approve Promotion of Scott Carlisle to the position of Emergency Communications Supervisor within the Emergency Services Department. Vote: Unanimous
- 07-903 A resolution was adopted to approve the Promotion of John Ware from Water Treatment Plant Operator II to the position of Water Treatment Plant Operator III, within the Warren County Water and Sewer Department. Vote: Unanimous
- 07-904 A resolution was adopted to approve Promotion of Lorri Buckler from Water and Wastewater Sample Collector II to Lab Technician III within the Warren County Water and Sewer Department. Vote: Unanimous

- 07-905 A resolution was adopted to hire Shelah Thompson as Protective Services Caseworker, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 07-906 A resolution was adopted to hire Dana Gerstner as Protective Services Caseworker, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 07-907 A resolution was adopted to approve and authorize the President of this Board to enter into Loan Agreement with Jennifer M. Osborne relative to the FY06 Community Housing Improvement Program. Vote: Unanimous
- 07-908 A resolution was adopted to Rescind Resolution 07-752 and approve and authorize the President and/or Vice President of this Board to enter into a Loan Agreement with Gary L. Gould relative to the Warren County Homebuyer Assistance Program. Vote: Unanimous
- 07-909 A resolution was adopted to approve Notice of Intent to Award Contract for Hoffman Drive and Drake Road Water Main Extension to Freeze Underground LLC. Vote: Unanimous
- 07-910 A resolution was adopted to approve Appropriation Adjustments within Prosecutor Funds #101-1150 and #242-1150. Vote: Unanimous
- 07-911 A resolution was adopted to declare various items within Sheriff's Office, Clerk of Courts – Legal Division, Juvenile Court and Water & Sewer, as surplus and authorize the disposal of said items. Vote: Unanimous
- 07-912 A resolution was adopted to enter into an Easement Agreement with David B. Lee, "Grantor", of 9129 Bunnell Hill Road, Centerville, Ohio 45458 for an Exclusive and Permanent Drainage Easement and a Temporary Construction Easement for the Bunnell Hill Road Realignment Project. Vote: Unanimous
- 07-913 A resolution was adopted to Advertise and Set July 10, 2007, at 10:30 a.m. for the Public Hearing to consider the County's Year 2008 Tax Budget. Vote: Unanimous
- 07-914 A resolution was adopted to approve and enter into an Agreement with Emily White on behalf of the Warren County Juvenile Court for a Summer School Teacher for Mary Haven Youth Center. Vote: Unanimous
- 07-915 A resolution was adopted to approve Change Order #M-2 with Langdon Inc. relevant to the East Street Building Renovation Project. Vote: Unanimous

- 07-916 A resolution was adopted to approve Change Orders #GC-8 with Better Built Construction Services Inc. relevant to the East Street Building Renovation Project. Vote: Unanimous
- 07-917 A resolution was adopted to approve Notice of Intent to Award Contract for the FY06 Village of Harveysburg Street Improvements CDBG Project. Vote: Unanimous
- 07-918 A resolution was adopted to approve Notice of Intent to Award the Contract for the 2007 Striping Project. Vote: Unanimous
- 07-919 A resolution was adopted to approve Notice of Intent to Award Contract for Sewer Extension and Pump Station Upgrade/Expansion for Caesar Creek Lake Estates to Earth & Pipe Contracting Inc. Vote: Unanimous
- 07-920 A resolution was adopted to Advertise for Bids for the Purchase of 5000 Tons of Bulk Ice Control Salt with the Option to Purchase up to an Additional 4000 Tons. Vote: Unanimous
- 07-921 A resolution was adopted to approve Notice of Intent to Award the Contract for the Irwin Simpson Road and Duke Boulevard New Traffic Signal Installation Project. Vote: Unanimous
- 07-922 A resolution was adopted to approve Change Order No. 4 to the Contract with Danis Industrial Construction Co. increasing Purchase Order No. 68560 for the Deerfiled Hamilton WTP and Well Field Expansion & Upgrade Project, Fund 530 (Grandin Rd OWDA). Vote: Unanimous
- 07-923 A resolution was adopted to approve Change Order #3 with W. G. Stang for Lytle-Five Points and Yankee/Crossley Road Improvements Project. Vote: Unanimous
- 07-924 A resolution was adopted to Waive Building and Electrical Permit Fees associated with the Hamilton Township Independence Day Festival. Vote: Unanimous
- 07-925 A resolution was adopted to approve and enter into an Agreement with Scott Noll on behalf of the Warren County Juvenile Court for a Summer School Teacher for Mary Haven Youth Center. Vote: Unanimous
- 07-926 A resolution was adopted to approve and enter into an Agreement with Irvin Kenerly on behalf of the Warren County Juvenile Court for a Summer School Teacher for Mary Haven Youth Center. Vote: Unanimous

- 07-927 A resolution was adopted to approve various Refunds. Vote: Unanimous
- 07-928 A resolution was adopted to approve and enter into an Agreement with Kamilyn Smith on behalf of the Warren County Juvenile Court for a Summer School Teacher for Mary Haven Youth Center. Vote: Unanimous
- 07-929 A resolution was adopted to approve and authorize the President of the Board to enter into Classroom Training Agreements on behalf of Workforce One of Warren County. Vote: Unanimous
- 07-930 A resolution was adopted to authorize Transfer of Title of a Warren County Job's and Family Services – Human Services Division, Vehicle to Erie Insurance Group. Vote: Unanimous
- 07-931 A resolution was adopted to approve a Sidewalk Bond Release for Cherrybrook, LLC for completion of improvements in Cherry Brook, Section One, situated in Deerfield Township. Vote: Unanimous
- 07-932 A resolution was adopted to approve a Street and Appurtenances Bond Release for Cherrybrook, LLC for completion of improvements in Cherry Brook, Section One, situated in Deerfield Township. Vote: Unanimous
- 07-933 A resolution was adopted to approve Cherry Brook Lane, Blossom Court, Wild Cherry Way, Wilder Woods Way, Marquis Lane and Cherry Leaf Court in Cherry Brook, Section One, for public maintenance by Deerfield Township. Vote: Unanimous
- 07-934 A resolution was adopted to approve a Subdivision Public Improvement Performance and Maintenance Security Agreement Release with McNK Properties, LLC for Grandin Road Sewer to Parcel 16-06-300-016 in Hamilton Township. Vote: Unanimous
- 07-935 A resolution was adopted to Amend pay Schedule relative to the Warren County Emergency Services Compensation Plan. Vote: Unanimous
- 07-936 A resolution was adopted to approve Salary Increases for Emergency Communications Operators and Supervisors within the Emergency Services Department. Vote: Unanimous
- 07-937 A resolution was adopted to Amend Resolution #07-858 approving the Hire of Shawn Mason, as Emergency Communications Operator within the Warren County Department of Emergency Services. Vote: Unanimous

- 07-938 A resolution was adopted to Amend Resolution #07-844 approving a Pay Increase for Jason Parkins, Investigative Caseworker, within the Warren County Department of Job and Family Services, Children Services Division.
Vote: Unanimous
- 07-939 A resolution was adopted to approve Appropriation Adjustments from Commissioners Fund #101-1110 into Juvenile Probate Fund #101-2500.
Vote: Unanimous
- 07-940 A resolution was adopted to approve Appropriation Adjustments within Children Services Fund #273-5100, CSEA Fund #263-5500, Common Pleas Court Fund #101-1223 and Building/Zoning Fund #101-1700. Vote: Unanimous
- 07-941 A resolution was adopted to approve Supplemental Appropriations into Fund #472. Vote: Unanimous
- 07-942 A resolution was adopted to approve Appropriation Adjustments from Commissioners Fund #101-1110 into Auditor's Office Fund #101-1120.
Vote: Unanimous
- 07-943 A resolution was adopted to approve Appropriation Adjustment within Fund #467-3712. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board entered into executive session at 9:45 a.m. to discuss personnel matters pursuant to Ohio Revised Code Section 121.22 (G)(1) and exited at 10:55 a.m.

Judge Michael E. Powell, Warren County Probate-Juvenile Court, was present along with various staff members to present the 2006 Annual Report.

Don Lynch, Salem Township property owner, was present to discuss zoning violations that have been filed against him by the Salem Township Zoning Inspector.

Mr. Lynch stated that his property is zoned business and that the township claims he is in violation of the zoning code due to a bus he has parked on the property. He then stated that the township trustees themselves have zoning violations on their personal real estate and that the Zoning Inspector has not issued violation against them.

He then stated there are residents within the township who have constructed buildings without a building permit and are therefore do not have tax assessments on their property as they should. He then stated that Mr. Dare has numerous vehicles parked at his business that do not have valid license which is the same violation that has been made against him and stated that the Salem Township Trustees are selectively prosecuting him and not other violators within the Township.

Bill Schreiner, Deputy Auditor, was present and stated that he would investigate the allegation of Mr. Lynch and if warranted, have the properties in question re-evaluated for real estate tax purposes.

Dave Gully, County Administrator, stated that Lois McKnight, Deerfield Township Zoning Inspector, has agreed to investigate the allegation of zoning violations on the properties that Mr. Lynch feels are in violation within Salem Township.

Mr. Lynch stated that he has requested additional time to complete the repairs on the bus that is in violation of the zoning code in order to sell it.

Bruce McGary, Chief Deputy Prosecutor and legal representative of the Salem Township Trustees, stated his dispute of 95% of Mr. Lynch's statement. He also stated that in 1983, Salem Township residents voted to handle their own zoning and hired a zoning inspector and therefore, this Board has no jurisdiction in the matter.

Richard Renneker, Sanitary Engineer, was present to discuss a request of a resident of Kirby Road that desires the Board to waive the non-participation fee for a 2nd house on their property.

Upon discussion, the Board stated they do not desire to approve the request.

Upon motion the meeting was adjourned.

David G. Young, President

Pat Arnold South

C. Michael Kilburn

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on June 19, 2007, in compliance with Section 121.22 O.R.C.

G. Jean Miranda, Deputy Clerk
Board of County Commissioners
Warren County, Ohio