



**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

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***C. MICHAEL KILBURN  
PAT ARNOLD SOUTH  
DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

**MINUTES: Regular Session – September 2, 2008**

The Board met in regular session pursuant to adjournment of the August 28, 2008, meeting.

Pat Arnold South - present

C. Michael Kilburn - absent

David G. Young - present

Tina Davis, Clerk – present

- 08-1316      A resolution was adopted to enter into Contract with Jeffery Allen Corporation for the Ditch Improvement Project – Woodside Trail – Pine Lane Estates Project. Vote: Unanimous
- 08-1317      A resolution was adopted to approve Change Order #E-8 with ESI relevant to the East Street Building Renovation Project. Vote: Unanimous
- 08-1318      A resolution was adopted to approve Change Order #P-4 with John E. Carrigan Plumbing Co. Inc. relevant to the Warren County Mechanics Garage Remodel Project. Vote: Unanimous
- 08-1319      A resolution was adopted to authorize Amendment No. 1 to the Engineering Agreement with Henderson and Bodwell, LLP increasing Purchase Order No. 72350 for the State Route 122 Waterline Relocation, Project Fund No. 583-3228. Vote: Unanimous
- 08-1320      A resolution was adopted to establish Minimum Bi-Monthly Water and Sewer Charges for Little Miami School District Properties. Vote: Unanimous

- 08-1321 A resolution was adopted to approve a Subdivision Public Improvement Performance and Maintenance Security Agreement Release with the Woods on Wilkens, LLC for the Woods on Wilkins in Deerfield Township. Vote: Unanimous
- 08-1322 A resolution was adopted to Advertise for Bids for the Fy2007 Village of Harveysburg Street Improvements CDBG Project Re-Bid. Vote: Unanimous
- 08-1323 A resolution was adopted to Advertise for Bids for the FY2007 Village of Harveysburg Sidewalk Replacement CDBG Project. Vote: Unanimous
- 08-1324 A resolution was adopted to approve Supplemental Appropriation into Data Processing Fund #101-1400. Vote: Unanimous
- 08-1325 A resolution was adopted to authorize payment of Bills. Vote: Unanimous
- 08-1326 A resolution was adopted to hire Douglas E. Isaacs as Emergency Communications Operator, within the Warren County Emergency Services Department. Vote: Unanimous
- 08-1327 A resolution was adopted to hire Kiley Center, Eligibility Referral Specialist I, within the Warren County Department of Job and Family Services, Human Services Division. Vote: Unanimous
- 08-1328 A resolution was adopted to enter into Engineering Service Contract with TEC Engineering, Inc. Vote: Unanimous
- 08-1329 A resolution was adopted to Transfer 1995 F350 Utility Truck and 2002 Dodge 2500 Utility Truck no longer being utilized by the Warren County Water and Sewer Department to the Hamilton Township Trustees. Vote: Unanimous
- 08-1330 A resolution was adopted to approve and authorize President of the Board to enter into Addendum No. 1 to the Real Estates Purchase Agreement with AK Steel Corporation. Vote: Unanimous

#### DISCUSSIONS

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On motion, upon unanimous call of the roll, the Board entered into executive session at 9:15 a.m. to discuss personnel matters relative to staffing within the Building Services Department pursuant to Ohio Revised Code Section 121.22 (G)(1) and exited at 10:30 a.m.

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BID OPENING

September 2, 2008

BID OPENING – FY 2006 UNION TOWNSHIP HIGHLAND PARK STORM SEWER  
PROJECT

Bids were closed at 10:15 a.m. this 2<sup>nd</sup> day of September and the following bids were received for the FY 2006 Union Township Highland Park Storm Project for the Warren County Office of Grants Administration:

Adleta Construction Cincinnati, Ohio	\$ 52,958.00
MOL Excavating West Chester, Ohio	\$ 52,796.97
Dixie Excavating Kettering, Ohio	\$ 44,461.05
Rose Excavating New Richmond, Ohio	\$ 61,315.00
Gertz Co. Norwood, Ohio	\$ 50,806.55
Freeze Underground Goshen, Ohio	\$ 33,593.00
W.G. Stang Hamilton, Ohio	\$ 46,493.00
Carter Construction Miami, Ohio	\$ 52,998.55
Trend Construction Cincinnati, Ohio	\$ 48,936.00

Jerry Haddix, Coordinator, Warren County Office of Grants Administration, will review bids for a recommendation at a later date.

Jerry Spurling and Tom Maloney, Building Department, were present for a work session to discuss the County taking over inspections of manufactured homes within the unincorporated areas of Warren County.

Mr. Maloney stated he has been trained and certified by the State of Ohio to inspect manufactured homes. He stated that he has been inspecting the ones outside of mobile home parks within the unincorporated area of Warren County with the State of Ohio responsible for inspections within the mobile home parks. He stated his desire to enter into an agreement which would allow him to have jurisdictions for the entire unincorporated area of the county rather than just those outside of mobile home parks.

Commissioner South stated her concern relative to an increase in liability and questioned if we should keep these in the hands of the local health department.

Mr. Maloney stated that when Shadow Lake Trailer Park recently flooded, the Building Department received a call for help due to the time restraints of waiting for someone from the State to show up. He stated he had to inform them that he did not have authority or jurisdiction over the matter. He then stated that the county currently inspects between six and eight trailers per year. He then stated it is his desire to provide the best, most affordable service to the citizens of Warren County and feels that use providing those inspections does that.

Commissioner Young then clarified that this is not something that Warren County must do. He also questioned the additional liability and demand that the Building Department would assume.

Bruce McGary, Chief Deputy Prosecutor, stated that the Board needs to consider three things:

1. Why doesn't the Health Department want to do it any longer?
2. How many inspections does the Health Department do per year?
3. What do the municipalities in Warren County do?

Upon further discussion, the Board stated their desire to have those questions answered at a future work session prior to making a final decision relative to this increase in liability and responsibility.

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Keir Holman, Director of the Board of Elections, was present for a work session along with Les Spaeth, Board of Elections member, to discuss the proposed adoption of the establishment of a County employee precinct election official leave program within Warren County.

Mr. Holman explained that there was a law change that would allow county employees, with the approval of the appointing authority, to be pollworkers without utilizing sick, vacation or compensatory time. He then stated that Montgomery County adopted a policy approximately two years ago.

Commissioner Young stated his concern with the perception that the employees would be “double dipping” and that the Board of Elections would no longer utilize citizens from the general public.

Commissioner South stated her desire for the “core” pollworkers to remain volunteers from the general public and only utilize county employees as “fill in” workers.

Mr. Holman stated that it would be very easy for the Board of Elections to utilize the policy in that manner. He stated that the Board of Elections has always aggressively solicited for pollworkers by recruiting during current elections as well as recruiting at the County Fair.

Larry Brigham, Hamilton Township resident, stated he has a problem with County employees getting paid twice.

Bruce McGary, Chief Deputy Prosecutor, pointed out that the county employee would also be required to attend training, possible on county time, which they would also be paid for.

Upon discussion, the Board stated their desire to amend the proposed policy with wording relative to the utilization of citizens as a priority as well as the recruitment methods the Board of Elections will utilize to obtain pollworkers from the general public.

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On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

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Upon motion the meeting was adjourned.

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Pat Arnold South, President

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C. Michael Kilburn

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David G. Young

MINUTES  
SEPTEMBER 2, 2008  
PAGE 6

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on September 2, 2008, in compliance with Section 121.22 O.R.C.

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Tina Davis, Clerk  
Board of County Commissioners  
Warren County, Ohio