



**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

*406 Justice Drive, Lebanon, Ohio 45036*

*www.co.warren.oh.us*

*commissioners@co.warren.oh.us*

*Telephone (513) 695-1250*

*(513) 261-1250*

*(513) 925-1250*

*(937) 425-1250*

*Facsimile (513) 695-2054*

**C. MICHAEL KILBURN**

**PAT ARNOLD SOUTH**

**DAVID G. YOUNG**

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

**MINUTES: Regular Session – December 23, 2008**

The Board met in regular session pursuant to adjournment of the December 16, 2008, meeting.

Pat Arnold South - present

C. Michael Kilburn - present

David G. Young - present

Tina Davis, Clerk – present

- 08-1991      A resolution was adopted to approve and adopt Renewal Agreement effective January 1, 2009 with Life Management Systems for services related to the Employee Assistance Program (EAP) and “DOT” regulated assessments by Substance Abuse Professionals. Vote: Unanimous
- 08-1992      A resolution was adopted to approve and enter into Renewal Contract with Dental Care Plus for the Administration of the Warren County Dental Benefit Program effective January 1, 2009. Vote: Unanimous
- 08-1993      A resolution was adopted to approve Custom Design Benefits Administration Service Fees for Benefit Plan period effective January 1, 2009. Vote: Unanimous
- 08-1994      A resolution was adopted to approve various Refunds. Vote: Unanimous
- 08-1995      A resolution was adopted to enter into Cooperative Agreement with the Board of County Commissioners of Butler County, Ohio for Part Two of the Engineering for the Butler-Warren Road Improvement Project between Tylersville Road and Bethany Road. Vote: Unanimous
- 08-1996      A resolution was adopted to approve end of 240-day Probationary Period and approve a Pay Increase for Shannon Sellers, Clerical Specialist, within the Job and Family Services, Children Services Division. Vote: Unanimous

MINUTES  
DECEMBER 23, 2008  
PAGE 2

- 08-1997 A resolution was adopted to set hearing concerning the Petition for Annexation of 164.69 acres to the Village of South Lebanon filed pursuant to Ohio Revised Code Section 709.02 (Regular Annexation). Vote: Unanimous
- 08-1998 A resolution was adopted to approve and authorize the President of the Board to enter into Classroom Training Agreements on behalf of Workforce One of Warren County. Vote: Unanimous
- 08-1999 A resolution was adopted to acknowledge payment of Bills. Vote: Unanimous
- 08-2000 A resolution was adopted to enter into Erosion Control Bond Agreement with Cincinnati United Contractors, Inc. for improvements in Arbor Square Section C 9aka Arbor Square Lot 30) situated in Deerfield Township. Vote: Unanimous
- 08-2001 A resolution was adopted to approve Repayment of a Cash Advance from Gasoline Rotary Fund #650. Vote: Unanimous
- 08-2002 A resolution was adopted to accept Amended Certificate for Funds 248 and 267. Vote: Unanimous
- 08-2003 A resolution was adopted to accept Amended Certificate for Funds 101, 203, 206, 215, 253, 254, 264, 273, 274, 284, 290 and 299. Vote: Unanimous
- 08-2004 A resolution was adopted to accept Amended Certificate for Funds 219, 245, 252, 256, 258, 266, 275, 278, 279, 291, 292 and 294. Vote: Unanimous
- 08-2005 A resolution was adopted to accept Amended Certificate for Funds 619, 631 and 635. Vote: Unanimous
- 08-2006 A resolution was adopted to accept Amended Certificate and approve Supplemental Appropriation in Fund 462 for the Butler-Warren Part Two Improvement Project. Vote: Unanimous
- 08-2007 A resolution was adopted to approve Appropriation Decreases within various Funds. Vote: Unanimous
- 08-2008 A resolution was adopted to approve Appropriation Decreases within various Funds. Vote: Unanimous
- 08-2009 A resolution was adopted to approve appropriation Decreases within the County Court Probation Department Fund 253. Vote: Unanimous
- 08-2010 A resolution was adopted to approve Appropriation Decreases within the Veteran's Fund 215. Vote: Unanimous

- 08-2011 A resolution was adopted to approve Appropriation Decreases in Community Development Fund #299. Vote: Unanimous
- 08-2012 A resolution was adopted to approve Appropriation Decrease within Children Services Fund #273. Vote: Unanimous
- 08-2013 A resolution was adopted to approve an Appropriation Decrease for Prosecutor Donation Fund #254. Vote: Unanimous
- 08-2014 A resolution was adopted to approve Expense Adjustment within the Engineer's Project Funds #453 and #451. Vote: Unanimous
- 08-2015 A resolution was adopted to approve Appropriation Adjustment within the Sheriff's Detention Fund #101-2210. Vote: Unanimous
- 08-2016 A resolution was adopted to approve Appropriation Adjustment within Telecommunications Department Fund #101. Vote: Unanimous
- 08-2017 A resolution was adopted to approve Appropriation Adjustment within Telecommunications Department Fund #101. Vote: Unanimous
- 08-2018 A resolution was adopted to approve Appropriation Adjustment within Fund #101-1600. Vote: Unanimous
- 08-2019 A resolution was adopted to approve Appropriation Adjustment within County Court Fund #101. Vote: Unanimous
- 08-2020 A resolution was adopted to approve Appropriation Adjustment within Human Services Fund #203. Vote: Unanimous
- 08-2021 A resolution was adopted to approve Appropriation Adjustments from Commissioners General Fund #101-1110 Detention – Sheriff's Fund #101-2210. Vote: Unanimous
- 08-2022 A resolution was adopted to authorize Payment of Bills. Vote: Unanimous
- 08-2023 A resolution was adopted to approve and adopt the 2009 Annual Budget for the Warren County Family and Children First Council.  
Vote: Mr. Young – yea; Mrs. South – yea; Mr. Kilburn – nay
- 08-2024 A resolution was adopted to approve 2009 Annual Appropriations.  
Vote: Unanimous

- 08-2025 A resolution was adopted to approve end of 180-day Probationary Period and approve a Pay Increase for Matthew Haverkos, LEPC/Grant Coordinator, within the Emergency Services Department. Vote: Unanimous
- 08-2026 A resolution was adopted to approve and authorize the demotion and wage decrease for Julie McGeorge, Administrative Assistant, within the Office of Management and Budget. Vote: Unanimous
- 08-2027 A resolution was adopted to approve Promotion of Debbie Cooke to the position of Administrative Assistant within the Office of Management and Budget. Vote: Unanimous
- 08-2028 A resolution was adopted to amend Classification Specification of Deputy Clerk to the Board of Commissioners. Vote: Unanimous
- 08-2029 A resolution was adopted to approve Reclassification of Wenda Sullivan from the position of Administrative Support to the position of Deputy Clerk to the Board of Commissioners. Vote: Unanimous
- 08-2030 A resolution was adopted to approve Reclassification of Laura Lander from the position of Administrative Support to the position of Deputy Clerk to the Board of Commissioners. Vote: Unanimous
- 08-2031 A resolution was adopted to adopt Classification Specifications and Point Factor Assignments of Telephone Technician III within the Warren County Telecommunications Department. Vote: Unanimous
- 08-2032 A resolution was adopted to Amend Classification Specification and Point Factor Assignment of Telephone Technician II within the Telecommunications Department. Vote: Unanimous
- 08-2033 A resolution was adopted to approve Reclassification of Garrett Wilson to Telephone Technician II within the Warren County Telecommunications Department. Vote: Unanimous
- 08-2034 A resolution was adopted to Amend the Job Title for Michael Callahan within Telecommunication Department of Warren County. Vote: Unanimous
- 08-2035 A resolution was adopted to approve Salary Increase for Brandi Carter and James Engelhardt, Special Investigators of Warren County Job and Family Services, Children Services Division. Vote: Unanimous
- 08-2036 A resolution was adopted to approve Lump Sum Cost of Living Payment of Two Percent (2%) relative to Commissioners Employees. Vote: Unanimous

DISCUSSIONS

---

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

---

Tiffany Zindel, OMB Director, presented the 2009 Annual Appropriations for adoption by the Board.

Mrs. Zindel stated that the total general fund budget for 2009 is \$66.6 million which is .9% above 2008 annual appropriations not including debt service figures. She then summarized that 52% of the annual appropriation is criminal justice and 42% is general fund operations.

Upon discussion, the Board commended Mrs. Zindel for her hard work and numerous hours that went into the preparation of the budget and resolved (Resolution #08-2024) to approve the 2009 annual appropriations.

---

Upon motion the meeting was adjourned.

---

Pat Arnold South, President

---

C. Michael Kilburn

---

David G. Young

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on December 23, 2008, in compliance with Section 121.22 O.R.C.

---

Tina Davis, Clerk  
Board of County Commissioners  
Warren County, Ohio