



**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

**406 Justice Drive, Lebanon, Ohio 45036**

***www.co.warren.oh.us***

***commissioners@co.warren.oh.us***

*Telephone (513) 695-1250  
Facsimile (513) 695-2054*

***TOM GROSSMANN  
SHANNON JONES  
DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

**MINUTES: Regular Session – February 8, 2018**

The Board met in regular session at the Hamilton Township Administration Building pursuant to adjournment of the January 30, 2018, meeting.

Tom Grossmann – present

Shannon Jones – present

David G. Young – absent

Laura Lander, Deputy Clerk – present

Minutes of the January 30, 2018 meeting were read and approved.

- 18-0151      A resolution was adopted to accept resignation of Jessica Anderson, Eligibility Referral Specialist II, within the Warren County Department of Job and Family Services, Human Services Division, effective February 15, 2018.  
Vote: Unanimous
- 18-0152      A resolution was adopted to accept resignation, due to retirement, of Debbie Cooke, Benefits Specialist, within the Office of Management and Budget, effective May 31, 2018. Vote: Unanimous
- 18-0153      A resolution was adopted to authorize the posting of the “Emergency Communications Operation Manager” position within the Emergency Services Department, in accordance with Warren County Personnel Policy Manual, section 2.02(a). Vote: Unanimous
- 18-0154      A resolution was adopted to amend and rename the classification specification for Data Systems Analyst to Infrastructure Systems Analyst I within the Telecommunications Department. Vote: Unanimous
- 18-0155      A resolution was adopted to authorize the posting of the “Infrastructure Systems Analyst I” position, within the Telecommunications Department, in accordance with Warren County Personnel Policy Manual, Section 2.02(a). Vote: Unanimous

- 18-0156 A resolution was adopted to approve appointment and reappointment of various members to the Warren County Emergency Communications Board. Vote: Unanimous
- 18-0157 A resolution was adopted to accept revised by-laws of the Warren County Emergency Communications Board. Vote: Unanimous
- 18-0158 A resolution was adopted to declare various items within Auditor's Office, Board of Developmental Disabilities, Board of Elections, Clerk of Courts, Titles Division, Common Pleas Court, CSEA, Domestic Relations, Drug Task Force, Facilities Management, Juvenile, Mary Haven, Sewer, Sheriff's Office, Telecom, Treasurer's Office, and Veterans, as surplus and authorize the disposal of said items. Vote: Unanimous
- 18-0159 A resolution was adopted to set administrative hearing to consider variance and appeal of conditions required for an access permit of Warren County Port Authority in Turtlecreek Township. Vote: Unanimous
- 18-0160 A resolution was adopted to transfer vehicle title to the Warren County Park Board. Vote: Unanimous
- 18-0161 A resolution was adopted to approve County Motor Vehicle Tax (CVT-360) for the City of Lebanon in the amount of \$92,643.44. Vote: Unanimous
- 18-0162 A resolution was adopted to enter into contract with Rack & Ballauer Excavating Co. Inc. for the Old SR 122 and Township Line Road Intersection Improvements Project (WAR-CR230/CR 134.3.14/0.54). Vote: Unanimous
- 18-0163 A resolution was adopted to enter into a Consulting Services Contract for engineering design services with Strand Associates, Inc. on behalf of the Warren County Engineer's Office. Vote: Unanimous
- 18-0164 A resolution was adopted to approve and enter into agreement with Bastian Legal LLC for public defender services within County Court. Vote: Unanimous
- 18-0165 A resolution was adopted to approve and authorize the President of the Board to enter into a Non-Profit Booth Agreement on behalf of OhioMeansJobs Warren County. Vote: Unanimous
- 18-0166 A resolution was adopted to authorize President of Board to sign the Task Completion Report 51 with TriTech Software Systems on behalf of Warren County Telecommunications. Vote: Unanimous
- 18-0167 A resolution was adopted to approve agreement and addendum with Department of Mental Health- Foundations for Living, as a child-placement and related service provider for the Warren County Board of County Commissioners on behalf of Warren County Children Services. Vote: Unanimous

- 18-0168 A resolution was adopted to approve agreement and addendum with NECCO, Inc, as a child placement and related service provider for the Warren County Board of County Commissioners on behalf of Warren County Children Services. Vote: Unanimous
- 18-0169 A resolution was adopted to approve and enter into a TANF PRC contract with the Abuse and Rape Crisis Shelter of Warren County on behalf of the Warren County Department of Human Services. Vote: Unanimous
- 18-0170 A resolution was adopted to authorize the County Administrator to sign a letter of arrangement between the Board of County Commissioners and the Auditor of State relative to the 2017 County Financial Audit. Vote: Unanimous
- 18-0171 A resolution was adopted to authorize President of the Board to sign permit application from the Ohio Department of Commerce, Division of Liquor Control for a fundraising event at the Warren County Fairgrounds. Vote: Unanimous
- 18-0172 A resolution was adopted to approve and authorize County Treasurer to enter into agreement with F&E PaymentPros and Forte Payment Systems, Inc. relative to credit card processing services. Vote: Unanimous
- 18-0173 A resolution was adopted to approve Non-Disclosure Agreement with Global Payments Inc. on behalf of Warren County Water and Sewer and authorize President of the Board to sign said agreement. Vote: Unanimous
- 18-0174 A resolution was adopted to declare an emergency and waive competitive bidding for the immediate replacement of the furnace at the Engineers Main Office (Corwin House). Vote: Unanimous
- 18-0175 A resolution was adopted to declare an emergency and waive competitive bidding for the immediate purchase of Knox boxes. Vote: Unanimous
- 18-0176 A resolution was adopted to acknowledge receipt of January 2018 Financial Statement. Vote: Unanimous
- 18-0177 A resolution was adopted to approve various refunds. Vote: Unanimous
- 18-0178 A resolution was adopted to affirm “Then and Now” requests pursuant to Ohio Revised Code 5705.41(D) (1). Vote: Unanimous
- 18-0179 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 18-0180 A resolution was adopted to approve a street and appurtenances bond release for Timberwood, LLC for completion of improvements in Tara Estates No. 2, Phase One situated in Franklin Township. Vote: Unanimous

- 18-0181 A resolution was adopted to approve Timberwind Trail, Timber Falls Court, and Gayle Drive in Tara Estates, No. 2, Phase One for public maintenance by Franklin Township. Vote: Unanimous
- 18-0182 A resolution was adopted to approve a sidewalk bond release for Timberwind, LLC for completion of improvements in Tara Estates No. 2, Phase Two, situated in Franklin Township. Vote: Unanimous
- 18-0183 A resolution was adopted to approve a street and appurtenances bond release for Timberwind, LLC for completion of improvements in Tara Estates No. 2, Phase Two, situated in Franklin Township. Vote: Unanimous
- 18-0184 A resolution was adopted to approve Timberwind Trail in Tara Estates No. 2, Phase Two for public maintenance by Franklin Township. Vote: Unanimous
- 18-0185 A resolution was adopted to enter into Erosion Control Bond Agreement with Kensington Development Co. of Ohio, LLC for completion of improvements in Kensington Phase 1A & 1B situated in Deerfield Township. Vote: Unanimous
- 18-0186 A resolution was adopted to enter into Street and Appurtenances (including sidewalks) Security Agreement with HDCII, LLC for installation of certain improvements in Greycliff Landing, Section 5 situated in Franklin Township. Vote: Unanimous
- 18-0187 A resolution was adopted to enter into a Subdivision Public Improvement Performance and Maintenance Security Agreement with HDC II, LLC for installation of certain improvements in Greycliff Landing Section 5 situated in Franklin Township. Vote: Unanimous
- 18-0188 A resolution was adopted to enter into Street and Appurtenances Security Agreement with Flying R Ranch, LLC for installation of certain improvements Afton Falls, Section 5 situated in Deerfield Township. Vote: Unanimous
- 18-0189 A resolution was adopted to enter into a Subdivision Public Improvement Performance and Maintenance Security Agreement with Flying R Ranch, LLC for installation of certain improvements in Afton Falls Section 5 situated in Deerfield Township. Vote: Unanimous
- 18-0190 A resolution was adopted to approve various record plats. Vote: Unanimous
- 18-0191 A resolution was adopted to approve appropriation decreases within various funds. Vote: Unanimous
- 18-0192 A resolution was adopted to approve a cash advance from County Motor Vehicle Fund 202 into King Avenue Bridge Project Fund 437. Vote: Unanimous
- 18-0193 A resolution was adopted to approve an operational transfer from Commissioners Fund #101-1112 into Human Services Fund #203. Vote: Unanimous

- 18-0194 A resolution was adopted to approve supplemental appropriation into Sheriff's Office Fund #286. Vote: Unanimous
- 18-0195 A resolution was adopted to approve supplemental appropriation into Jail Construction and Rehab Fund #497. Vote: Unanimous
- 18-0196 A resolution was adopted to approve an appropriation adjustment within Prosecutor Fund #245. Vote: Unanimous
- 18-0197 A resolution was adopted to approve appropriation adjustment within Common Pleas Court Community Based Corrections Fund #289. Vote: Unanimous
- 18-0198 A resolution was adopted to approve appropriation adjustments within the Water and Sewer Revenue Fund No. 510 & 580. Vote: Unanimous
- 18-0199 A resolution was adopted to approve appropriation adjustments within Treasurer's Office Fund #101-1130 and Building and Zoning Fund #101-2300. Vote: Unanimous
- 18-0200 A resolution was adopted to authorize payment of bills. Vote: Unanimous

#### DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

---

Joe Rozzi and Joe Walker, Hamilton Township Trustees, were present along with Chief of Police Scott Hughes and Kenny Hicks, Public Works Director, to provide an update on Hamilton Township.

Mr. Rozzi updated the Board on current residential development within the township. He stated his desire to spur economic development along Grandin Road.

Mr. Rozzi and Mr. Walker expressed concerns relative to current road infrastructure as well as sewer availability as it relates to new development.

Commissioner Grossmann stated that the Board would discuss future sewer plans for the township with Chris Brausch, County Sanitary Engineer, and report back to the Trustees.

Chief Hughes stated that the township currently has 17 officers and maintains a great relationship with county law enforcement. He stated that Hamilton Township is the 13<sup>th</sup> safest community in the state with the majority of the crimes committed in the township being construction site thefts.

Commissioner Jones inquired what effects the township was feeling due to the opioid crisis.

Chief Hughes explained that not being in an urban area, the township feels mostly the remote effects of the drug crisis and it is not something that they have to deal with on a daily basis like the more urban areas of the state.

Kenny Hickey, Hamilton Township Public Works Director, expressed his concern relative to storm water issues the township is experiencing with flooding of roads and residences.

Commissioner Jones stated that the County Engineer is scheduled at an upcoming Commissioners' meeting to discuss the County storm water plan and that the Board would raise the township's concerns and obtain feedback on how best to address the concern.

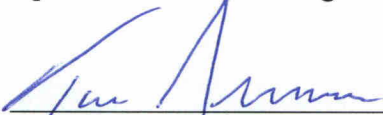
Becky Ehling, Hamilton Township resident, requested an update relative to the status of the sewer agreement with the Village of South Lebanon for the Books property.

Bruce McGary, Assistant County Prosecutor, stated that the Board does not have an agreement with South Lebanon at this time.

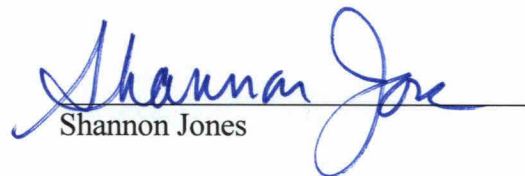
Commissioner Grossmann and Commissioner Jones provided an update to the Trustees and those present for the traveling meeting relative to the status of various County projects.

---


Upon motion the meeting was adjourned.

  
\_\_\_\_\_  
Tom Grossmann, President

\_\_\_\_\_  
David G. Young

  
\_\_\_\_\_  
Shannon Jones

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on February 8, 2018, in compliance with Section 121.22 O.R.C.

  
\_\_\_\_\_  
Laura Lander, Deputy Clerk  
Board of County Commissioners  
Warren County, Ohio