



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

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***TOM GROSSMANN
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**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular Session – July 3, 2018

The Board met in regular session pursuant to adjournment of the June 19, 2018, meeting.

Tom Grossmann – present

Shannon Jones – present

David G. Young – present

Tina Osborne, Clerk – present

Minutes of the June 19, 2018 meeting were read and approved.

- 18-0991 A resolution was adopted to accept resignation of Samantha Burton, Protective Services Caseworker I, within the Warren County Department of Job and Family Services, Children Services Division, effective June 18, 2018. Vote: Unanimous
- 18-0992 A resolution was adopted to hire Melodi Chasteen as Fiscal Coordinator within OhioMeansJobs Warren County. Vote: Unanimous
- 18-0993 A resolution was adopted to approve a pay increase for Makenzie Cotton within the Warren County Department of Emergency Services. Vote: Unanimous
- 18-0994 A resolution was adopted to set administrative hearing to consider Variance and Appeal of Conditions Required for an Access Permit of John Candle Homes, LLC. Vote: Unanimous
- 18-0995 A resolution was adopted to dissolve the Warren County Dangerous Wild Animal Response Team due to changes in state law. Vote: Unanimous
- 18-0996 A resolution was adopted to authorize publication of a Notice of Public Review for Warren County's Consolidated Annual Performance and Evaluation Report (CAPER) relative to the Warren County Community Development Block Grant Program Entitlement Program. Vote: Unanimous

- 18-0997 A resolution was adopted to approve the destruction of the following Warren County Sheriff's Office equipment. Vote: Unanimous
- 18-0998 A resolution was adopted to transfer a metal desk no longer being utilized by the Warren County Juvenile/Probation Office to the Ohio State University Office. Vote: Unanimous
- 18-0999 A resolution was adopted to approve and enter into adoption assistance agreements with [REDACTED] on behalf of Ohio Department of Job and Family Services Children Services Division. Vote: Unanimous
- 18-1000 A resolution was adopted to authorize the execution of Amendment No. 3 to an Agreement of Sublease with respect to Warren County Juvenile Detention Center & Mary Heaven Youth Center. Vote: Unanimous
- 18-1001 A resolution was adopted to approve amendments to the contract for Adult and Juvenile Inmate Health Care Services with Correctional Healthcare Companies, LLC. Vote: Unanimous
- 18-1002 A resolution was adopted to approve and enter into a contract with Warren County Transit on behalf of the Warren County Department of Human Services. Vote: Unanimous
- 18-1003 A resolution was adopted to approve and enter into a Memorandum of Understanding (MOU) between the Warren County Commissioners on behalf of the Warren County Department of Human Services, Family and Children First Council (FCFC), and Warren County Educational Services Center fiscal agent for FCFC. Vote: Unanimous
- 18-1004 A resolution was adopted to amend the contract between the Warren County Commissioners and Language Line Services on behalf of the Warren County Department of Human Services. Vote: Unanimous
- 18-1005 A resolution was adopted to approve and enter into a vendor contract with between the Warren County Commissioners on behalf of the Warren County Department of Human Services and the Child Advocacy Center of Warren County. Vote: Unanimous
- 18-1006 A resolution was adopted to enter into agreement with New Horizons Computer Learning Center on behalf of Warren County Telecommunications. Vote: Unanimous
- 18-1007 A resolution was adopted to approve agreement with Motorola Solutions, Inc. extending maintenance and support on PremierCAD and Infotrak on behalf of Warren County Telecommunications. Vote: Unanimous

- 18-1008 A resolution was adopted to authorize President of Board to sign the Task Completion Reports 89, 90, 91, and 92 with TriTech Software Systems on behalf of Warren County Telecommunications. Vote: Unanimous
- 18-1009 A resolution was adopted to authorize President of the Board to execute a work order with the Lusk Group on behalf of Warren County Telecommunications. Vote: Unanimous
- 18-1010 A resolution was adopted to authorize President of the Board to approve the GSA-Federal Supply Schedule Purchase Order between Warren County and Verizon Wireless on behalf of Warren County Telecommunications. Vote: Unanimous
- 18-1011 A resolution was adopted to declare an emergency and waive competitive bidding for the immediate replacement of a 300 AMP breaker on RTU #2 at Mary Haven Youth Center. Vote: Unanimous
- 18-1012 A resolution was adopted to approve emergency repair to the radios on various water towers. Vote: Unanimous
- 18-1013 A resolution was adopted to approve and authorize the President of the Board to enter into an On-the-Job-Training Agreement on behalf of OhioMeansJobs Warren County. Vote: Unanimous
- 18-1014 A resolution was adopted to approve and authorize the President of the Board to enter into a Youth Worksite Agreement on behalf of OhioMeansJobs Warren County. Vote: Unanimous
- 18-1015 A resolution was adopted to approve and authorize President of the Board to enter into Psychotropic Drug Reimbursement Program Funding Agreement with Mental Health Recovery Services of Warren and Clinton Counties on behalf of the Warren County Sheriff. Vote: Unanimous
- 18-1016 A resolution was adopted to approve and enter into a service agreement with Identisys Inc. on behalf of Facilities Management. Vote: Unanimous
- 18-1017 A resolution was adopted to approve Change Order No. 1 to the contract with Insituform Technologies, LLC for the construction of the Landen Sewer Lining Project, Purchase Order No. 24337. Vote: Unanimous
- 18-1018 A resolution was adopted to authorize County Administrator to execute US Department of Agriculture Commodity Credit Corporation Agricultural Risk Coverage Form on behalf of Reedy Farms LLC. Vote: Unanimous
- 18-1019 A resolution was adopted to approve Notice of Intent to award bid to Barrett Paving Materials Inc. for the 2018 Resurfacing Project. Vote: Unanimous

- 18-1020 A resolution was adopted to advertise for bids for the Lower Little Miami Wastewater Treatment Plant Roof Replacements Project. Vote: Unanimous
- 18-1021 A resolution was adopted to advertise for bids for the FY18 City of Franklin-Franklin Woods Curb and Gutter CDBG Project. Vote: Unanimous
- 18-1022 A resolution was adopted to declare various items within Auditor's Office, Board of Developmental Disabilities, Board of Elections, Community Corrections, County Court, Common Pleas Court, Drug Task Force, Facilities Management, Grants Administration, Health Department, Information Technology, Juvenile, Mary Haven, Office of Management and Budget, Prosecutor's Office, Sewer Department, Sherriff's Office, Telecom, and Treasurer's Office, as surplus and authorize the disposal of said items. Vote: Unanimous
- 18-1023 A resolution was adopted to affirm "Then and Now" requests pursuant to Ohio Revised Code 5705.41 (D) (1). Vote: Unanimous
- 18-1024 A resolution was adopted to approve various refunds. Vote: Unanimous
- 18-1025 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 18-1026 A resolution was adopted to approve bond reduction for Trails of Shaker Run Holdings, LLC for completion of improvements in Trails of Shaker Run, Section 10 situated in Turtlecreek Township. Vote: Unanimous
- 18-1027 A resolution was adopted to approve bond reduction for VWC Holdings, LTD for completion of improvements in Villages of Winding Creek, The Boulevards Section 6 situated in Clearcreek Township. Vote: Unanimous
- 18-1028 A resolution was adopted to approve bond release for VWC Holdings, LTD for completion of improvements in the Villages of Winding Creek, The Boulevards Section 5, Turning Leaf Section 4 situated in Clearcreek Township. Vote: Unanimous
- 18-1029 A resolution was adopted to approve bond release for the Drees Company for completion of improvements in Ashwood Estates Addition situated in Deerfield Township. Vote: Unanimous
- 18-1030 A resolution was adopted to approve bond release for Trails of Shaker Run Holdings, LLC for completion of improvements in Trails of Shaker Run Section 4 situated in Turtlecreek Township. Vote: Unanimous
- 18-1031 A resolution was adopted to approve bond reduction for Trails of Shaker Run Holdings, LLC for completion of improvements in Trails of Shaker Run, Section 9 situated in Turtlecreek Township. Vote: Unanimous

- 18-1032 A resolution was adopted to approve a street and appurtenances (including sidewalks) bond release for Grand Communities, LTD, for completion of improvements in Shaker Run, Section Four, Phase 'A' situated in Turtlecreek Township. Vote: Unanimous
- 18-1033 A resolution was adopted to approve Golf Club Drive, Shaker Golf Drive, Black Wolf Drive and Hunting Hawk Drive in Shaker Run, Section Four, Phase 'A' for public maintenance by Turtlecreek Township. Vote: Unanimous
- 18-1034 A resolution was adopted to approve a street and appurtenances (including sidewalks) bond release for M/I Homes of Cincinnati, LLC for completion of improvements in Estates at Hawthorne Manor, Section 4 situated in Hamilton Township. Vote: Unanimous
- 18-1035 A resolution was adopted to approve Habbin Drive, Hargus Drive, and Highbrook Drive in Estates at Hawthorne Manor, Section 4 for public maintenance by Hamilton Township. Vote: Unanimous
- 18-1036 A resolution was adopted to approve a street and appurtenances (including sidewalks) bond release for Fischer Development Company, for completion of improvements in Miami Bluffs, Section 14 situated in Hamilton Township. Vote: Unanimous
- 18-1037 A resolution was adopted to approve Bluffton Terrace Drive in Miami Bluffs, Section Fourteen for public maintenance by Hamilton Township. Vote: Unanimous
- 18-1038 A resolution was adopted to approve a street and appurtenances (including sidewalks) bond release for VWC Holdings, LTD, for completion of improvements in the Villages of Winding Creek, The Boulevards at Winding Creek, Section Four, Block 'A', situated in Clearcreek Township. Vote: Unanimous
- 18-1039 A resolution was adopted to approve Stone Creek Blvd, Cedar Creek Drive, and Summit Creek Drive in the Villages of Winding Creek, The Boulevards at Winding Creek, Section Four, Block "A" for public maintenance by Clearcreek Township. Vote: Unanimous
- 18-1040 A resolution was adopted to approve a street and appurtenances (including sidewalks) bond release for VWC Holdings, LTD, for completion of improvements in the Villages of Winding Creek, The Boulevards at Winding Creek, Section Four, Block "B", situated in Clearcreek Township. Vote: Unanimous
- 18-1041 A resolution was adopted to approve Stone Creek Blvd, Aspen Brook Court, Linden Brook Drive, and Meadow Creek Court in the Villages of Winding Creek, The Boulevards at Winding Creek, Section Four, Block "B" for public maintenance by Clearcreek Township. Vote: Unanimous

- 18-1042 A resolution was adopted to enter into a new streets and appurtenances security agreement with Highlands One, LLC for the Highlands at Heritage Hill, Section One, in Union Township, replacing the current street and appurtenances security agreement #16-008(P). Vote: Unanimous
- 18-1043 A resolution was adopted to approve a street and appurtenances bond release for Highlands One, LLC for completion of improvements for the Highlands at Heritage Hill, Section One, situated in Union Township. Vote: Unanimous
- 18-1044 A resolution was adopted to enter into erosion control bond agreement for Oswald Company, Inc for completion of improvements in District of Deerfield, Mercy Health situated in Deerfield Township. Vote: Unanimous
- 18-1045 A resolution was adopted to enter into erosion control bond agreement for HT Crossing LLC for completion of improvements in Hunters Crossing, Section 1 situated in Clearcreek Township. Vote: Unanimous
- 18-1046 A resolution was adopted to enter into erosion control bond agreement for Timberwind, LLC for completion of improvements in Tara Estates, Section 3/2 situated in Franklin Township. Vote: Unanimous
- 18-1047 A resolution was adopted to enter into erosion control bond agreement for the Drees Company for completion of improvements in Shaker Run Section 5D situated in Turtlecreek Township. Vote: Unanimous
- 18-1048 A resolution was adopted to enter into street and appurtenances (including sidewalks) security agreement with Soraya Farms, LLC for installation of certain improvements in Soraya Farms Lifestyle Community, Section 5 situated in Clearcreek Township. Vote: Unanimous
- 18-1049 A resolution was adopted to enter into a subdivision public improvement performance and maintenance security agreement with Soraya Farms, LLC for installation of certain improvements in Soraya Farms Lifestyle Community, Section 5 situated in Clearcreek Township. Vote: Unanimous
- 18-1050 A resolution was adopted to approve various record plats. Vote: Unanimous
- 18-1051 A resolution was adopted to approve appropriation decreases within various funds. Vote: Unanimous
- 18-1052 A resolution was adopted to approve operational transfer from Commissioners Fund #101-1112 into Child Support Enforcement Agency Fund #263. Vote: Unanimous
- 18-1053 A resolution was adopted to approve supplemental appropriation into Common Pleas Court Capital Cases Fund #101-1221. Vote: Unanimous

- 18-1054 A resolution was adopted to approve supplemental appropriation into Common Pleas Mental Health Grant Fund #228. Vote: Unanimous
- 18-1055 A resolution was adopted to approve appropriation adjustment from Commissioners General Fund #101-1110 into Recorder's Fund #101-1160. Vote: Unanimous
- 18-1056 A resolution was adopted to approve appropriation adjustment within Commissioners Grants Fund #101-1111. Vote: Unanimous
- 18-1057 A resolution was adopted to approve appropriation adjustment within Prosecutor Fund #101-1150. Vote: Unanimous
- 18-1058 A resolution was adopted to approve appropriation adjustment from Common Pleas Court Probation Fund #101-1223 into #101-1220. Vote: Unanimous
- 18-1059 A resolution was adopted to approve appropriation adjustments within County Court Funds #101-1280, #101-1283, and #283. Vote: Unanimous
- 18-1060 A resolution was adopted to approve appropriation adjustment within Sheriff's Office Fund #101-2211. Vote: Unanimous
- 18-1061 A resolution was adopted to approve appropriation adjustment within Juvenile Detention Fund #101-2600. Vote: Unanimous
- 18-1062 A resolution was adopted to approve an appropriation adjustment within Motor Vehicle Fund #202. Vote: Unanimous
- 18-1063 A resolution was adopted to approve an appropriation adjustment within Prosecutor's Office Fund #245-2450. Vote: Unanimous
- 18-1064 A resolution was adopted to approve appropriation adjustment within Mary Haven Greenhouse Fund #247. Vote: Unanimous
- 18-1065 A resolution was adopted to approve appropriation adjustment within Mary Haven Fund #270. Vote: Unanimous
- 18-1066 A resolution was adopted to approve appropriation adjustment within Children Services Fund #273. Vote: Unanimous
- 18-1067 A resolution was adopted to approve appropriation adjustments within the Water Revenue Fund No. 510 and the Sewer Revenue Fund No. 580. Vote: Unanimous
- 18-1068 A resolution was adopted to approve an appropriation adjustment within Health Insurance Fund #632. Vote: Unanimous

- 18-1069 A resolution was adopted to approve appropriation adjustments within Treasurer's Office Fund #101-1130 and Building and Zoning Fund #101-2300. Vote: Unanimous
- 18-1070 A resolution was adopted to authorize payment of bills. Vote: Unanimous
- 18-1071 A resolution was adopted to authorize County Administrator to approve Change Order #2 with Sunesis Construction Company for the FY2017 Warren County Airport Runway Rehab and Widening Project. Vote: Unanimous
- 18-1072 A resolution was adopted to approve appropriation adjustment within Transit Fund #299. Vote: Unanimous
- 18-1073 A resolution was adopted to request speed reduction study for the portion of Butler Warren Road (from Liberty Way/Mason Road to Bethany Road), Socialville Fosters Road (from Landen Drive to Old 3 C Highway), Cozaddale Road (from Roachester Cozaddale Road to the Clermont County Line) and Union Road (from Greentree Road to Hendrickson Road). Vote: Unanimous
- 18-1074 A resolution was adopted to approve County Motor Vehicle Tax (CVT-365) for the City of Monroe in the amount of \$12,116.77. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Chris Brausch, Sanitary Engineer, was present along with Gus Edwards, Wayne Township Administrator, for a work session to discuss the need for a service area boundary for the Waynesville Regional Wastewater Treatment Plant.

Mr. Brausch informed the Board that a developer, John Federle, is in the process of developing a 42 acre parcel outside the Village of Waynesville and is seeking sanitary sewer service for 39 residential lots.

Mr. Brausch provided a history on the Waynesville Wastewater Treatment Plant including the improvements that have been made and are proposed, but stated the improvements will not increase capacity at the plant. He then stated that the plant is currently at 83% and when capacity reaches 90%, the EPA will issue a warning.

Mr. Brausch discussed the consent decree that Warren County inherited with the purchase of the wastewater treatment plant that requires the reservation of enough capacity for 500 units within the LeMay development. He then informed the Board that there are approximately 1100 lots currently in the development stages but only 300 taps available.

There was discussion relative to the current growth rate of the area as well as Mr. Brausch's estimate of approximate 15 years of capacity based upon the current market.

There was discussion relative to the need to establish a service area and process that includes a public hearing.

Mr. Federle informed the Board that the proposed development will be his third in the area and he is estimating a five year build-out.

The Board discussed the desires of Wayne Township relative to development within the township.

Mr. Edwards stated that Mr. Federle's development is currently in the rezoning process but the plan meets the township's transition zone between the Village and the more rural areas of the township.

Upon discussion, the Board determined to proceed with the process of establishing a sanitary sewer improvement area for the Waynesville Regional Wastewater Treatment Plant.

Chris Brausch, Sanitary Engineer, provided an update on the proposed Collection System Maintenance Facility.

Mr. Brausch reviewed the prior discussion relative to the Lower Little Miami Wastewater Treatment Plant Upgrade project which originally included the proposed maintenance facility but was required to be eliminated due to budget constraints.

Mr. Brausch stated that they now have the funds to proceed with the project and that Malcolm Pirnie, now known as Arcadis, performed the original design services. He then stated his recommendation for Arcadis to perform updates to the previous design.

Upon discussion, the Board stated their agreement to proceed with a contract with Arcadis for design services.

Tiffany Zindel, County Administrator, provided an update on the class action lawsuit relative to payment in lieu of taxes against the federal government that pertains to the Caesar Creek area within Massie Township.

Mrs. Zindel discussed the formula used to determine the amount of funding that the County receives which is passed along to Massie Township. She reviewed the litigation relative to Congress not appropriating enough money to fully fund the payment and the ability for Warren County to “opt in” to the class action lawsuit.

Upon discussion, the Board stated their desire to be included in the litigation.

The Board discussed the request of David Fornshell, County Prosecutor, for authorization to purchase his old cell phone.

Mrs. Zindel stated that the cell phone will be destroyed due to containing sensitive information.

Upon discussion, the Board stated their approval for Mr. Fornshell to purchase the cell phone at current value as determined by the Telecommunications Department.

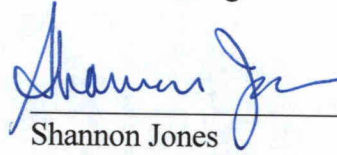
On motion, upon unanimous call of the roll, the Board entered into executive session at 10:05 a.m. to discuss personnel matters relative to specific personnel within Economic Development pursuant to Ohio Revised Code Section 121.22 (G)(1) and exited at 10:15 a.m.

Upon motion the meeting was adjourned.




Tom Grossmann, President

David G. Young



Shannon Jones

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on July 3, 2018, in compliance with Section 121.22 O.R.C.



Tina Osborne, Clerk
Board of County Commissioners
Warren County, Ohio