



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

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**TOM GROSSMANN
SHANNON JONES
DAVID G. YOUNG**

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular Session – March 19, 2019

The Board met in regular session pursuant to adjournment of the March 12, 2019, meeting.

Shannon Jones – present

Tom Grossmann – absent

David G. Young – present

Tina Osborne, Clerk – present

Minutes of the March 12, 2019, meeting were read and approved.

- 19-0335 A resolution was adopted to accept resignation, due to retirement, of Michael Yetter, Chief Zoning Inspector, within the Warren County Building and Zoning Department, effective June 28, 2019. Vote: Unanimous
- 19-0336 A resolution was adopted to authorize the posting of the “Chief Zoning Inspector” position, within the Building and Zoning Department, in accordance with Warren County personnel Policy Manual, Section 2.02 (A). Vote: Unanimous
- 19-0337 A resolution was adopted to approve reappointments to the Warren County Port Authority. Vote: Unanimous
- 19-0338 A resolution was adopted to approve appointment and reappointment of various members to the Warren County Emergency Communications Board. Vote: Unanimous
- 19-0339 A resolution was adopted to approve and authorize OhioMeansJobs Warren County to prepare and submit a Request for Proposal relative to the contracting of Comprehensive Case Management Workforce Innovation and Opportunity (CCMED WIOA) Services. Vote: Unanimous

- 19-0340 A resolution was adopted to authorize Director of Children Services to sign State Adoption Subsidy and Adoption Assistance Agreements on behalf of the Warren County Board of Commissioners. Vote: Unanimous
- 19-0341 A resolution was adopted to set public hearing for rezoning application of Turtlecreek Township Trustees (Case #2019-2), to rezone approximately 5.051 acres from Public Recreation Zone "PR" to Public Institutional Zone "PI".
Vote: Unanimous
- 19-0342 A resolution was adopted to approve and authorize the County Administrator or Deputy Administrator to represent the Board and execute all closing documents for the acquisition of the real estate located at 8937 Bunnell Hill Rd. from David M. Thompson. Vote: Unanimous
- 19-0343 A resolution was adopted to approve and authorize the Board of Commissioners to sign IV-D Service contract between the Warren County Juvenile Division/Probate Court and the Warren County Child Support Enforcement Agency. Vote: Unanimous
- 19-0344 A resolution was adopted to approve and authorize the Board of Commissioners to sign IV-D Service contract between the Warren County Domestic Relations Division and the Warren County Child Support Enforcement Agency.
Vote: Unanimous
- 19-0345 A resolution was adopted to enter into a consulting services contract with Burgess & Niple, Inc. on behalf of the Warren County Engineer's Office.
Vote: Unanimous
- 19-0346 A resolution was adopted to enter into Amendment to Easement and Agreement for Waterline and Appurtenances with Robert P. Hendricksen, Trustee.
Vote: Unanimous
- 19-0347 A resolution was adopted to enter into contract with Triton Services, Inc. for the Fy18 Village of Maineville- ADA Restroom CDBG Project. Vote: Unanimous
- 19-0348 A resolution was adopted to advertise for bids for the Butterworth Road Drilled Pier Wall Project. Vote: Unanimous
- 19-0349 A resolution was adopted to approve and authorize the President of this Board to sign a Housing Revolving Loan Fund Administration Agreement between Warren County and the State of Ohio. Vote: Unanimous
- 19-0350 A resolution was adopted to accept Tax Incentive Review Council recommendations for the 2018 Enterprise Zone Program. Vote: Unanimous

- 19-0351 A resolution was adopted to enter into agreement with Peregrine Services, Inc. for printing and mailing services for Water and Sewer utility bills. Vote: Unanimous
- 19-0352 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 19-0353 A resolution was adopted to enter into Street and Appurtenances Security Agreement with Cross Creek Estates, LLC, for installation of certain improvements in Cross Creek Estates, Phase 2, Block A situated in Deerfield Township. Vote: Unanimous
- 19-0354 A resolution was adopted to enter into sidewalk security agreement with the Cross Creek Estates, LLC for installation of certain improvements in Cross Creek Estates, Phase 2, Block A situated in Deerfield Township. Vote: Unanimous
- 19-0355 A resolution was adopted to enter into a subdivision public improvement performance and maintenance security agreement with Cross Creek Estates, LLC for installation of certain improvements in Cross Creek Estates, Phase 2, Block A, situated in Deerfield Township. Vote: Unanimous
- 19-0356 A resolution was adopted to approve various record plats. Vote: Unanimous
- 19-0357 A resolution was adopted to approve supplemental appropriation into Board of Elections Technology Fund #2217. Vote: Unanimous
- 19-0358 A resolution was adopted to approve supplemental appropriation into Community Based Corrections Probation Improvement & Incentive Fund #2289. Vote: Unanimous
- 19-0359 A resolution was adopted to approve appropriation adjustment from Commissioners General Fund #11011110 into Office of Court Services #11011223. Vote: Unanimous
- 19-0360 A resolution was adopted to approve appropriation adjustment within Auditor's Office Fund #11011120. Vote: Unanimous
- 19-0361 A resolution was adopted to approve appropriation adjustment within Common Pleas Court General Fund #11011220. Vote: Unanimous
- 19-0362 A resolution was adopted to approve appropriation adjustment within Garage Fund #11011620. Vote: Unanimous
- 19-0363 A resolution was adopted to approve appropriation adjustment within Sheriff's Office Fund #2293. Vote: Unanimous
- 19-0364 A resolution was adopted to approve supplemental appropriation into Property and Casualty Insurance Fund #6637. Vote: Unanimous

- 19-0365 A resolution was adopted to cancel regularly scheduled Commissioners' Meeting of Thursday, March 28, 2019. Vote: Unanimous
- 19-0366 A resolution was adopted to approve Variance of Conditions required for an Access Permit of Archbishop Daniel E. Pilarczyk of Cincinnati, Trustee (St. Margaret of York) in Deerfield Township. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Students from Lebanon High School Government Class were present to participate in Student Government Day.

ADMINISTRATIVE HEARING CONSIDER VARIANCE OF CONDITIONS REQUIRED FOR AN ACCESS PERMIT OF ARCHBISHOP DANIEL E. PILARCZYK OF CINCINNATI, TRUSTEE (ST. MARGARET OF YORK) IN DEERFIELD TOWNSHIP

The Board met this 19th day of March 2019, for the administrative hearing to consider the Request for Variance and Appeal of Conditions required for an Access Permit that had been filed on February 21, 2019 by the owner, Archbishop Daniel E. Pilarczyk of Cincinnati, Trustee, Agent for the Applicant, St. Margaret of York – Mike Ott, for access to Columbia Road for Parcel #16-20-401-0170 in Deerfield Township.

Tina Osborne, Clerk of Commissioners, stated that a notice had been published in Today's Pulse of Lebanon and Mason newspaper on March 3, 2019, advertising the date, time and purpose of the public hearing and that written notice had also been mailed to the Applicant and the Deerfield Township Board of Trustees on February 26, 2019. She then read into the record what documents were filed with the Clerk and that would be considered by the Board relating to the request for a variance of the Warren County Access Management Regulations.

Chief Deputy County Engineer, Kurt Weber, was sworn in and testified that the Applicant filed for a variance of the requirements in Section 401.8.2-c (Table 1) "Access Spacing Requirements" of the Warren County Access Management Regulations because an Access Permit had been denied by the County Engineer's Office due to proposed right-in/right-out limited access onto Columbia Road from the Church's parking lot being proposed at only 200 feet from the Church's main driveway to the north, and only 320 feet from the closest drive to the south, but the Section 401.8.2 (c) requires a minimum of 360 feet of access spacing. He presented an aerial map showing the location of the requested access along with the proposed traffic flow. He reviewed the Engineer's Report containing answers to general questions/facts and the Engineer's opinion relative to the factors to be considered when granting a variance. He then stated the Engineer's recommendation to approve the requested variance.

Craig Abercrombie, Abercrombie & Associates, engineer representing St. Margaret of York, was sworn-in along with Michael Ott, St. Margaret of York employee, and testified that the parking lot is to be reconfigured for safety and that access onto Columbia Road is a limited access allowing only right turns.

Mr. Ott testified that the requested access is necessary in order to eliminate backup onto Columbia Road during school drop off and pick up.

Commissioner Jones confirmed with the applicant's representative that the witnesses were given a reasonable opportunity to present their position, arguments and contentions, as well as examine witnesses, cross-examine witnesses, and present evidence in support of the variance.

Upon further discussion, the hearing was closed and the Board resolved (Resolution #19-0366) to approve the Variance of Conditions required for an Access Permit of Archbishop Daniel E. Pilarczyk of Cincinnati, Trustee (St. Margaret of York) in Deerfield Township.

Chris Brausch, Sanitary Engineer, was present along with staff for a work session discuss various future waterline presents.

Mr. Brausch presented the attached PowerPoint presentation discussing several waterlines needed over the next few years in order to ensure redundancy of services in the event of a waterline break or wellfield contamination.

The department proposed the following:

Construct a connection with the City of Middletown for backup water source for the North Treatment Plant at an approximate cost of \$250,000.

Caesar Creek Lake—Construct a waterline across SR 73 Bridge for redundancy of services for 300 Harveysburg residents, ODNR and USACE Facility in the event of a waterline break to the line within Caesar Creek Lake at an approximate cost of \$200,000.

Construct a transmission main from Richard A Renneker Water Treatment Plan to the Socialville Booster Pump Station in order to supply softened water to the Socialville customers at an approximate cost of \$8.7 million

State Route 22 & 3—Replace problematic cast iron water line constructed in 1960 in the area along Landen Park at an approximately cost of \$350,000

Hopkinsville Improvements—Replace cast iron main constructed in 1960 that is failing and undersized at an approximate cost of \$750,000

Columbia Road—Replace cast iron main constructed in 1971 that is failing and undersized at a cost of approximately \$1.2 million

Mr. Brausch requested approval to issue one request for qualifications (RFQ) for all of the proposed projects and allow selection from the various submittals for each project.

Commissioner Jones stated her concern with the RFQ being issued three years prior to proposed construction. She stated that a firm not in the position to be considered today may be the best firm in the future.

Commissioner Young stated his desire to identify the top priority project within the RFQ and not all at the same time.

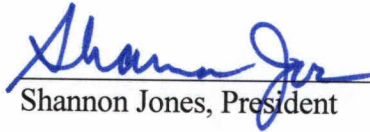
There was discussion relative to the project timelines and the selection of firms.

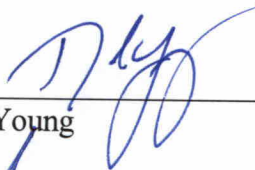
Upon discussion, the Board authorized Mr. Brausch to continue working with the Prosecutor's Office on the RFQ and the concerns of the Board will be addressed when selecting the projects.

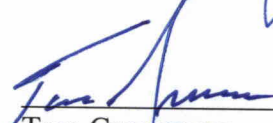
It was also determined that a Review Committee will make a recommendation on firm selection to the Board and that all project funding is within the capital improvement plan of the Water Department and no borrowing will be needed to complete the proposed projects.

On motion, upon unanimous call of the roll, the Board entered into executive session at 10:12 a.m. to discuss pending litigation with Children Services pursuant to Ohio Revised Code Section 121.22 (G)(3) and exited at 11:25 a.m.

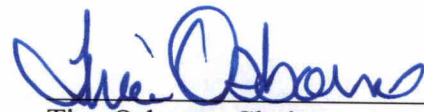
Upon motion the meeting was adjourned.


Shannon Jones, President


David G. Young


Tom Grossmann

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on March 19, 2019, in compliance with Section 121.22 O.R.C.


Tina Osborne, Clerk
Board of County Commissioners
Warren County, Ohio



WATER & SEWER DEPARTMENT

2019-2020 Water Line Projects

PROJECTS

1. North Water Treatment Plant
2. Caesar Creek Lake
3. Socialville Transmission
4. State Route 22&3
5. Hopkinsville Area
6. Columbia Road

Warren County Commissioners
March 19, 2019



Water & Sewer Department

NORTH WATER TREATMENT PLANT

SCOPE: Middletown emergency connection by building 2,000 feet of waterline.

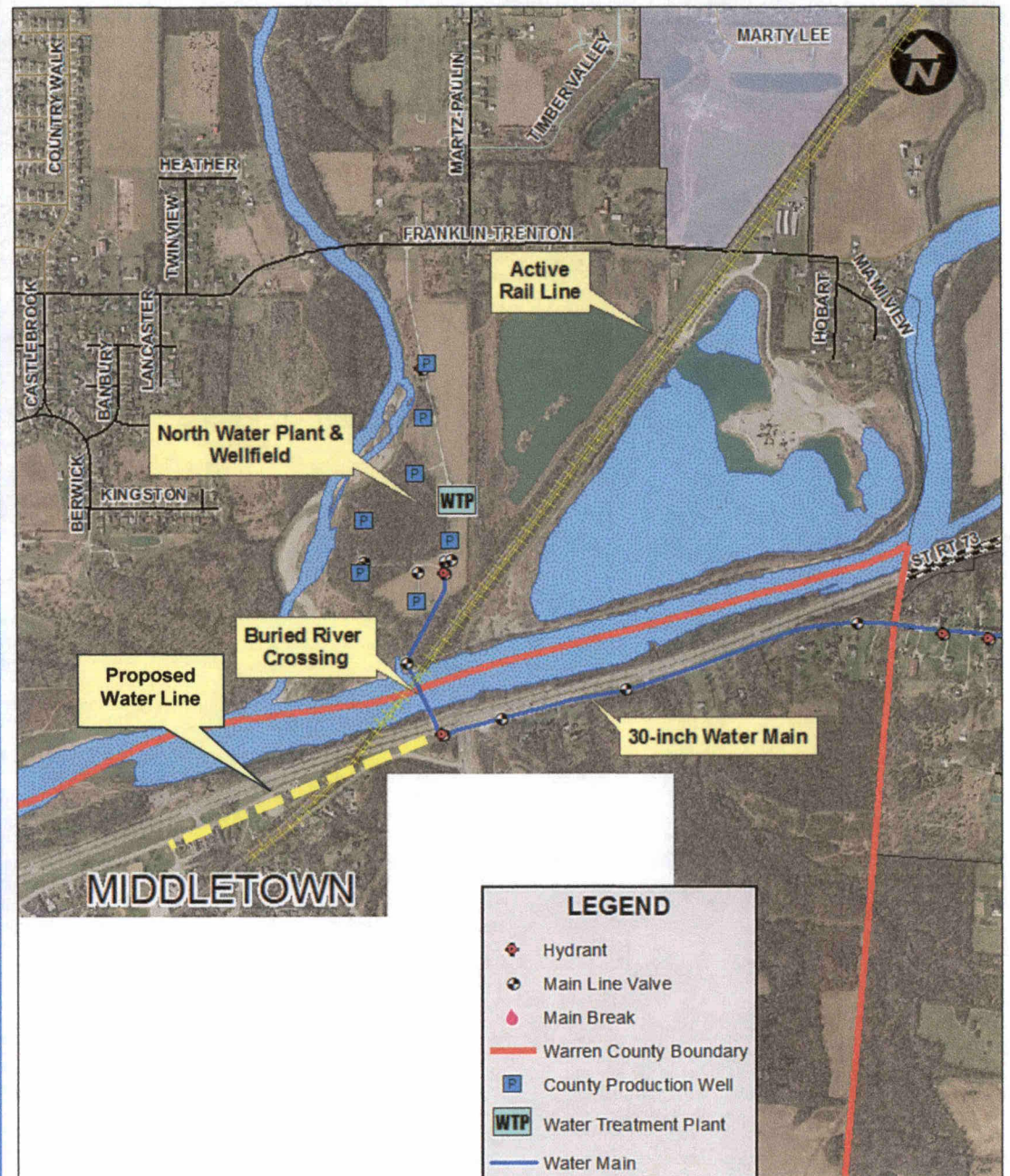
PURPOSE: Backup water source for the North Treatment Plant

BENEFIT: Improved reliability to 12,000 customers.

PRIORITY: High

BUDGET: \$250,000

COMPLETION: ASAP



0 500 1,000 2,000 Feet

**North Water Treatment Plant
30-inch Transmission Main**

CAESAR CREEK LAKE AREA

SCOPE: 1,500 feet of 8-inch Ductile Iron Pipe across the State Route 73 bridge.

PURPOSE: Redundant waterline across the Caesar Creek Lake State Route 73 bridge.

BENEFIT: Improved reliability for 300 Harveysburg customers, ODNR, and USACE facilities.

PRIORITY: High

BUDGET: \$200k

COMPLETION: ASAP



Caesar Creek Lake Area
March 2019

SOCIALVILLE TRANSMISSION MAIN

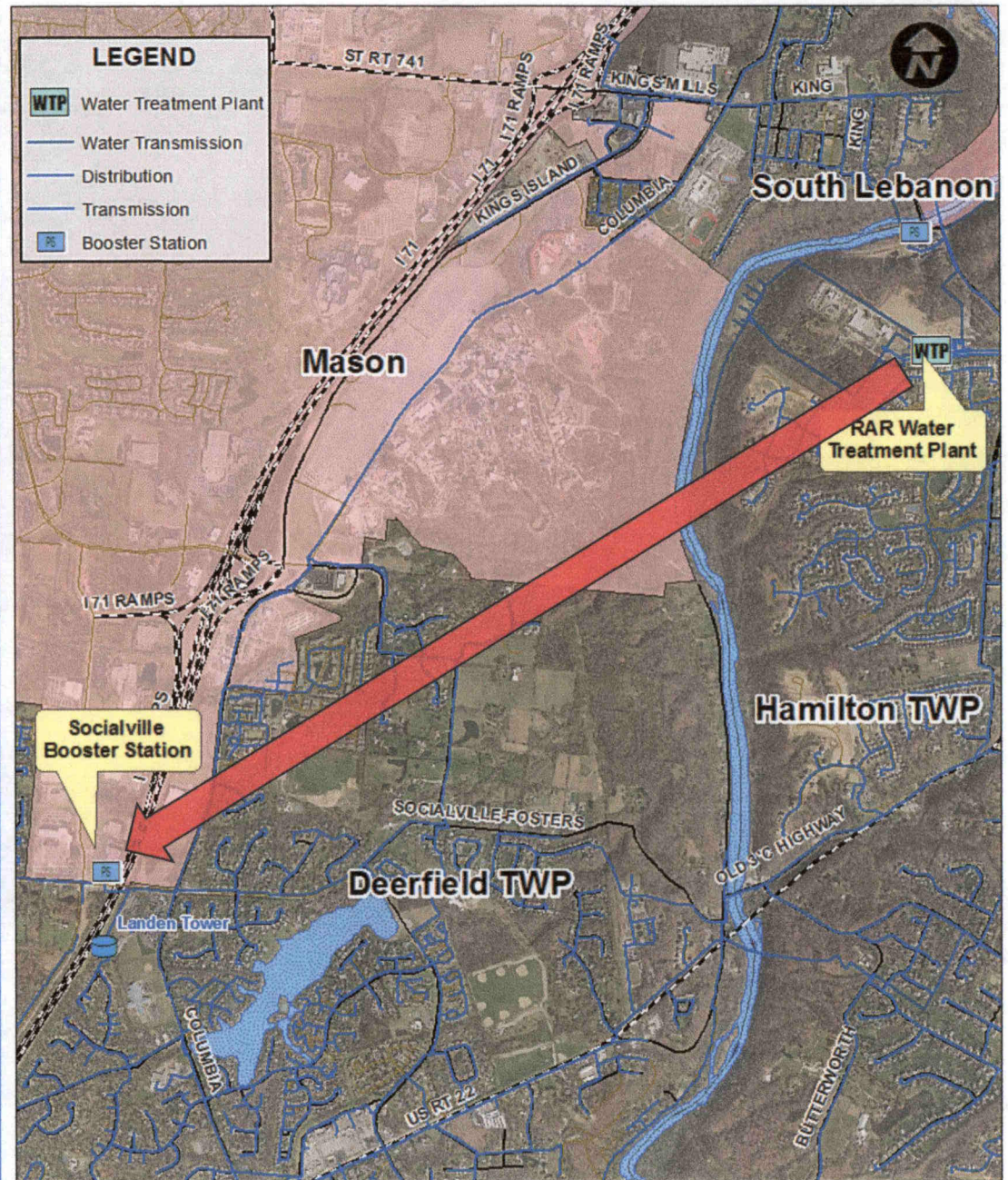
SCOPE: 24-inch water line from the RAR Water Treatment Plant to the Socialville Booster Station.

PURPOSE: Supply softened water to the Socialville customers

PRIORITY: High

BUDGET: \$8.7 Million

COMPLETION: 2026



**Socialville Transmission Main
24-inch Water Line**

SCOPE: 3,500 feet of 12-inch waterline.

PURPOSE: Replace problematic 1960 cast iron water line.

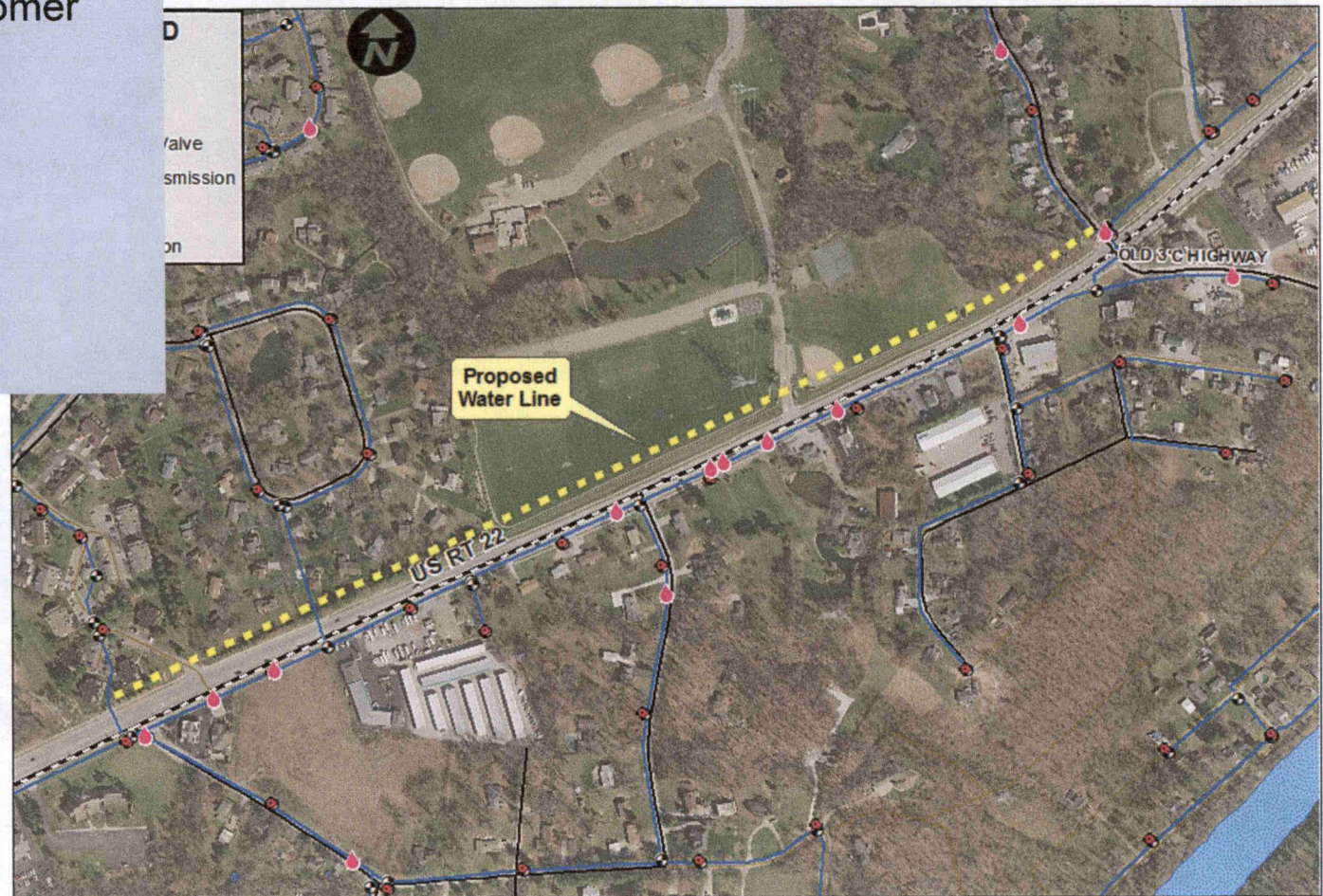
BENEFIT: Improved customer service & reliability

PRIORITY: Medium

BUDGET: \$350,000k

COMPLETION: 2022

STATE ROUTE 22&3 WATER LINE



**State Route 22 & 3
12-inch Water Line Replacement**

HOPKINSVILLE IMPROVEMENTS

SCOPE: 4,900 feet of 16-inch waterline.

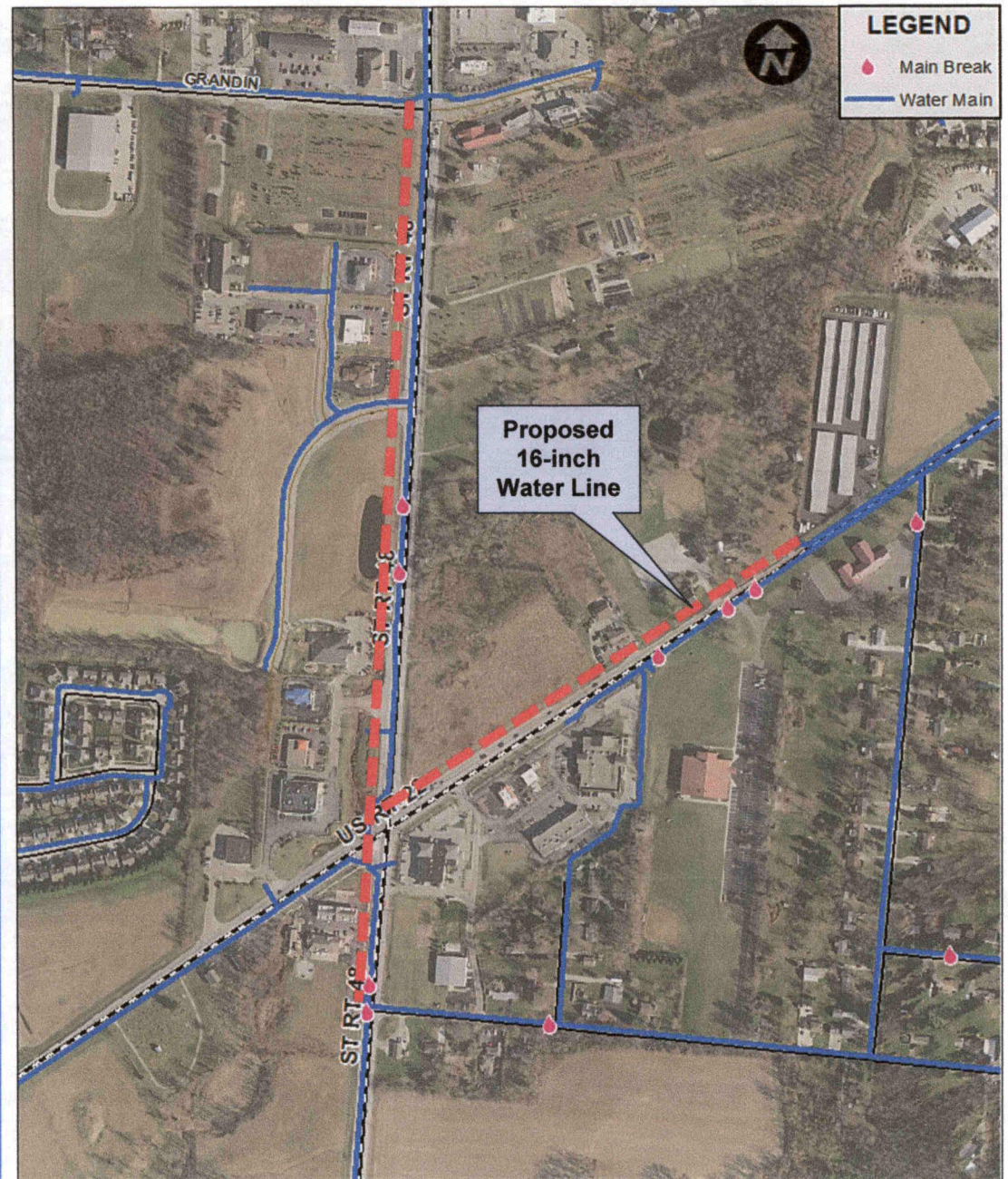
PURPOSE: Replace 1960 12-inch cast iron main that is failing and undersized.

BENEFIT: Improved system operation.

PRIORITY: Medium

BUDGET: \$750,000

COMPLETION: 2022



0 250 500 1,000 Feet

**Hopkinsville Area
Water Line Replacement**

COLUMBIA ROAD

SCOPE: 10,300 feet of 12-inch waterline.

PURPOSE: Replace 1971 10-inch cast iron main that is failing and undersized.

BENEFIT: Improved system operation.

PRIORITY: Medium

BUDGET: \$1.2 Million

COMPLETION: 2026

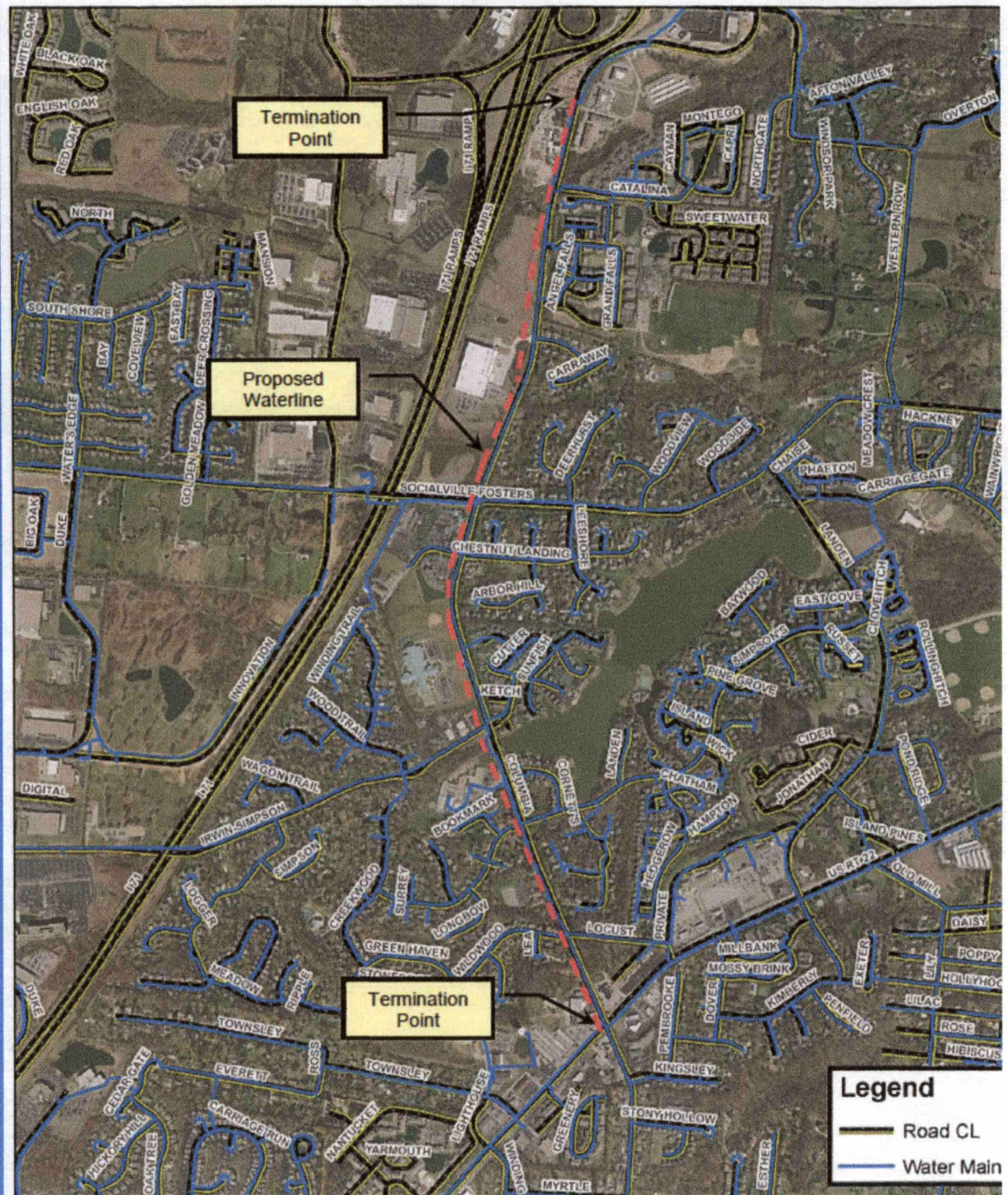


FIGURE 2
COLUMBIA RD



Water & Sewer Request

- Authorize the Water & Sewer Department to issue one Request for Qualifications (RFQ) for design services for the proposed projects.
- Work with the WC Prosecutor so that the RFQ can be used to select different engineering firms each project.
- The RFQ also be used to select any additional water line design projects that are approved by the BOCC in 2019 through 2022.
- Based on the RFQ submittals, the Water & Sewer Department recommend engineering firms for each project that are then approved by the BOCC.