



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

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***TOM GROSSMANN
SHANNON JONES
DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular Session – January 4, 2022

The Board met in regular session pursuant to adjournment of the December 21, 2021, meeting.

Tom Grossmann – present

David G. Young – present

Shannon Jones – present

Laura Lander, Deputy Clerk – present

Minutes of the December 21, 2021 meeting were read and approved.

- 22-0001 A resolution was adopted to appoint Tom Grossmann as President of the Board of County Commissioners and Shannon Jones as Vice- President of the Board of County Commissioners. Vote: Unanimous
- 22-0002 A resolution was adopted to establish meeting days and times for the Warren County Board of Commissioners. Vote: Unanimous
- 22-0003 A resolution was adopted to designate the Official Representative and Alternate for the purpose of voting at the annual meeting of the County Commissioners Association of Ohio in 2022. Vote: Unanimous
- 22-0004 A resolution was adopted to approve appointments and reappointments to various boards and committees. Vote: Unanimous
- 22-0005 A resolution was adopted to rehire James Blair as a Sewer Distribution Worker III within the Water and Sewer Department. Vote: Unanimous
- 22-0006 A resolution was adopted to approve promotion of Brendan Czinege to the position of Water Distribution Worker II within the Water and Sewer Department. Vote: Unanimous
- 22-0007 A resolution was adopted to approve promotion of Nathan Alfrey to the position of Water Distribution Worker II within the Water and Sewer Department. Vote: Unanimous

- 22-0008 A resolution was adopted to designate Family and Medical Leave of Absence to Debbie Griffith, Administrative Assistant, within the Telecommunications Department. Vote: Unanimous
- 22-0009 A resolution was adopted to approve leave donation for Debbie Griffith, Administrative Assistant, within the Warren County Telecommunications Department. Vote: Unanimous
- 22-0010 A resolution was adopted to authorize the posting of the “infrastructure Systems Analyst I” and “Communications Systems Analyst I” positions, within the Telecommunications Department, in accordance with Warren County Personnel Policy Manual, Section 2.02 (A). Vote: Unanimous
- 22-0011 A resolution was adopted to authorize County Prosecutor to file joint application with the Court of Common Pleas for appointment of special legal counsel relative to pending litigation against Judge Joseph Kirby in his capacity as Judge of Warren County Common Pleas Court, Juvenile Division, and authorize County Administrator to execute said application. Vote: Unanimous
- 22-0012 A resolution was adopted to approve change of Township boundaries of Lebanon Township to make them, in part, identical to those of the City of Lebanon. Vote: Unanimous
- 22-0013 A resolution was adopted to authorize the acceptance of equipment transfer from the Stark County Sheriff’s Office to the Warren County Public Safety Network (WCPSN). Vote: Unanimous
- 22-0014 A resolution was adopted to approve and enter into a Memorandum of Understanding with Thrive Behavioral Health Center (provider) on behalf of the Department of Warren County Children Services (agency). Vote: Unanimous
- 22-0015 A resolution was adopted to approve and enter into a Memorandum of Understanding with Talbert House (provider) on behalf of the Department of Warren County Children Services (agency). Vote: Unanimous
- 22-0016 A resolution was adopted to approve and enter into a Memorandum of Understanding between the Department of Warren County Children Services (agency) and Recovery Defined, LLC (provider). Vote: Unanimous
- 22-0017 A resolution was adopted to approve and enter into a Memorandum of Understanding with Warren County Community Services on behalf of Warren County Children Services. Vote: Unanimous
- 22-0018 A resolution was adopted to approve and authorize the Director of Warren County Grants Administration to submit a revised access form and letter of intent to Ohio Department of Development regarding the Building Demolition and Site Revitalization Program and the Brownfield Remediation Grant Program naming Warren County Port Authority as lead entity. Vote: Unanimous

- 22-0019 A resolution was adopted to enter into a service agreement with Carla Dreyer, PSY. D., for court related psychological assessments for December 2021 – November 2022 on behalf of the Warren County Juvenile Court. Vote: Unanimous
- 22-0020 A resolution was adopted to enter into a Classroom Training Agreement on behalf of OhioMeansJobs Warren County. Vote: Unanimous
- 22-0021 A resolution was adopted to enter into a Youth Worksite Agreement on behalf of OhioMeansJobs Warren County. Vote: Unanimous
- 22-0022 A resolution was adopted to enter into a waterline and appurtenances easement agreement with Corridor 75 Park, LTD for the South Union Water Main Extension Project. Vote: Unanimous
- 22-0023 A resolution was adopted to approve the Fiscal Agent expenditure of WIOA funds along with BRN Grant for the professional service agreement between Dimalanta Design Group and the Workforce Development Board of Ohio's 12th Local Workforce Development Area. Vote: Unanimous
- 22-0024 A resolution was adopted to approve amendment to contract for professional services agreement with Working Partners Systems, Inc., and the Workforce Development Board of Ohio's Local Workforce Development Area. Vote: Unanimous
- 22-0025 A resolution was adopted to acknowledge approval of financial transactions. Vote: Unanimous
- 22-0026 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 22-0027 A resolution was adopted to approve subdivision public improvement performance and maintenance security release with Country Creek Associates, LLC for Country Creek Estates Section One situated in Clearcreek Township. Vote: Unanimous
- 22-0028 A resolution was adopted to approve a subdivision public improvement performance and maintenance security release with Village on the Green, LTD. for sanitary sewer improvements in Village on the Green Section Seven, Phase C, situated in Hamilton Township. Vote: Unanimous
- 22-0029 A resolution was adopted to enter into a subdivision public improvement performance and maintenance security agreement with Prus Properties, LLC for installation of certain improvements in the Villages of Classicway Subdivision, Section 8 situated in Hamilton Township. Vote: Unanimous
- 22-0030 A resolution was adopted to enter into street and appurtenances (including sidewalks) security agreement with Prus Properties, LLC for installation of certain improvements in the Villages of Classicway Subdivision, Section 8 situated in Hamilton Township. Vote: Unanimous

- 22-0031 A resolution was adopted to approve various record plats. Vote: Unanimous
- 22-0032 A resolution was adopted to approve operational transfers from Veteran's Fund #11015210 into Common Pleas Court #2288 and County Court #2283. Vote: Unanimous
- 22-0033 A resolution was adopted to approve supplemental appropriation in the Auditor's Real Estate Fund #2237. Vote: Unanimous
- 22-0034 A resolution was adopted to approve appropriation decrease in Community Development Grant Fund #2265. Vote: Unanimous
- 22-0035 A resolution was adopted to approve appropriation adjustment from Commissioners' General Fund #11011110 into Clerk of Courts Fund #11011260. Vote: Unanimous
- 22-0036 A resolution was adopted to approve appropriation adjustment within Recorder's Fund #2216. Vote: Unanimous
- 22-0037 A resolution was adopted to approve appropriation adjustment within Grants Fund #2265. Vote: Unanimous
- 22-0038 A resolution was adopted to approve appropriation adjustment within Children Services Fund #2273. Vote: Unanimous
- 22-0039 A resolution was adopted to approve requisitions and authorize County Administrator to sign documents relative thereto. Vote: Unanimous
- 22-0040 A resolution was adopted to approve and authorize the Warren County Solid Waste District to submit a 2022 Market Development Grant to the Ohio Environmental Protection Agency on behalf of AAA Wastewater. Vote: Unanimous
- 22-0041 A resolution was adopted to authorize the demolition and removal of the building and contents at 100 Hazen Avenue, Village of Morrow. Vote: Unanimous

DISCUSSIONS

The Board opened the 2022 Annual Organizational Meeting, appointing the President and Vice-President of the Board, establishing the meeting dates and times and approving various appointments and reappointments.

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Susanne Mason, Program Manager within the Office of Grants Administration, was present along with Tim DeHart, President of AAA Wastewater in Franklin Township, Ohio, to discuss the company's request for the Warren County Solid Waste Management District to submit a Market Development Grant Application on their behalf.

Mr. DeHart gave background on his company and explained that they are seeking the grant to expand their current grease trap waste disposal services. He discussed the various types of disposal options for grease trap waste and explained how their process provides an environmentally friendly option to traditional disposal methods. He then explained that the grease solids are separated from the liquids and then recycled and sold as a reusable fuel source, stating that the liquids can then be disposed of in a sewer system or by land application.

Bruce McGary, Assistant Prosecutor, questioned whether this has been reviewed by the Sanitary Engineer as the liquid by-product could be disposed of into the sewer system.

Mr. DeHart stated that AAA Wastewater uses the land application disposal method and nothing would be disposed of in the County sanitary sewer system.

Upon further discussion, the Board resolved (Resolution #22-0040) to authorize the submission of a 2022 Market Development Grant to the Ohio Environmental Protection Agency on behalf of the Warren County Solid Waste Management District upon approval of legislation amendments by the Prosecutor.

Chris Brausch, Sanitary Engineer, was present to discuss the demolition of property located at 100 Hazen Avenue, Morrow, Ohio.

Mr. Brausch explained that the 0.5455-acre property was purchased in late 2021 for the planned future expansion of the Todds Fork Sanitary lift station, new flow equalization basin, and associated appurtenances and that the structure located on the property is abandoned and uninhabitable.

Commissioner Grossmann stated that he was contacted relative to the Morrow Village Administrator inquiring about the County utilizing a different property, rather than the Hazen Avenue property, for same purpose.

Mr. Brausch stated that he did look at the other property, but it did not suit the needs as well as the Hazen Avenue property.

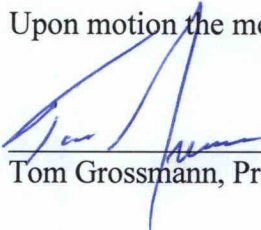
Upon further discussion, the Board resolved (Resolution #22-0041) to authorize the demolition and removal of the building and contents at 100 Hazen Avenue, Village of Morrow.

Bruce McGary, Assistant Prosecutor, stated that he received a voicemail from the Morrow Village Administrator regarding the St. Zachary's Haven project that the Board had previously denied a request for expanding the sewer service boundary map. He explained that the owner of St. Zachary's Haven has reached out to the Village to discuss the possibility of annexation.

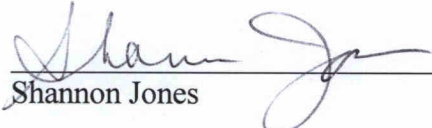
Chris Brausch, Sanitary Engineer, questioned if the property were to be annexed by the Village of Morrow, if the Board would be required to expand the boundary area and stated that the capacity for additional expansion does not exist at this time.

Mr. McGary stated that if the property is annexed, that the Board would have to consider the expansion on the merits of requested expansion but that it would be at the Board's discretion whether or not to approve the expansion request. He further stated that should the Board choose not include the St. Zachary's Haven project in the sewer service area, it would not prevent the project from moving forward with an on-site system.

Upon motion the meeting was adjourned.



Tom Grossmann, President

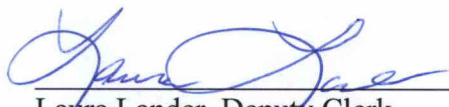


Shannon Jones



David G. Young

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on January 4, 2022, in compliance with Section 121.22 O.R.C.



Laura Lander, Deputy Clerk
Board of County Commissioners
Warren County, Ohio