



**BOARD OF COUNTY COMMISSIONERS**  
**WARREN COUNTY, OHIO**  
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**TOM GROSSMANN**  
**SHANNON JONES**  
**DAVID G. YOUNG**

BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO

MINUTES: Regular Session – May 9, 2023

*This is a summary of actions and discussions of the meeting. You may view this meeting through our YouTube Channel at <https://www.youtube.com/channel/UC1ELh0jGpXd4VV2DTgsugPA> or by contacting our office.*

The Board met in regular session pursuant to adjournment of the May 2, 2023, meeting.

Shannon Jones – present

Tom Grossmann – absent

David G. Young – present

Tina Osborne, Clerk – present

Minutes of the May 2, 2023, meeting were read and approved.

- 23-0554      A resolution was adopted to recognize the hiring of Brittney Stephens, Operations Assistant, within the Workforce Investment Board Butler, Clermont, Warren Counties. Vote: Unanimous
- 23-0555      A resolution was adopted to approve promotion of Tiffiany Alexander to the position of Water Sewer Utility Clerk III within the Water and Sewer Department. Vote: Unanimous
- 23-0556      A resolution was adopted to approve promotion of Ila Hartrum to the position of Water Sewer Utility Clerk II within the Water and Sewer Department. Vote: Unanimous
- 23-0557      A resolution was adopted to remove probationary employee Daysi Cusick, within Emergency Services Department. Vote: Unanimous
- 23-0558      A resolution was adopted to approve appointments and reappointments to the Criminal Justice Board of Warren County. Vote: Unanimous
- 23-0559      A resolution was adopted to appoint members to the Warren County Transit Advisory Committee. Vote: Unanimous

- 23-0560 A resolution was adopted to cancel regularly scheduled Commissioners' Meeting of Thursday, May 11, 2023. Vote: Unanimous
- 23-0561 A resolution was adopted to authorize and execute termination letter to ComPsych to end Employee Assistance Program (EAP) services effective July 1, 2023. Vote: Unanimous
- 23-0562 A resolution was adopted to authorize and execute letter of authority to Verisk for services related to Medicare Secondary Payer Recovery Cases relative to the Workers' Compensation Program. Vote: Unanimous
- 23-0563 A resolution was adopted to acknowledge and accept the Summary Plan Description (SPD) relative to the Buy-Up and Base Medical/Rx plan for plan year 2023. Vote: Unanimous
- 23-0564 A resolution was adopted to approve and authorize President of the Board to enter into classroom training agreements on behalf of OhioMeansJobs Warren County. Vote: Unanimous
- 23-0565 A resolution was adopted to authorize publication of Notice #2 to public of proposed action in a floodplain relative to the Fiscal Year 2023 South Lebanon – Hobart Street Sidewalk Community Development Block Grant Project and the Fiscal Year 2023 Franklin – Mackinaw Subdivision Street Community Development Block Grant Program. Vote: Unanimous
- 23-0566 A resolution was adopted to advertise notice of compliance with Title VI of the Civil Rights Act for Warren County Transit. Vote: Unanimous
- 23-0567 A resolution was adopted to authorize President of Board to sign a task lighting proposal for RJE Business Interiors on behalf of Warren County Telecommunications. Vote: Unanimous
- 23-0568 A resolution was adopted to approve agreements and addendums with various providers relative to home placement and related services on behalf of Warren County Children Services. Vote: Unanimous
- 23-0569 A resolution was adopted to approve and authorize the President of this Board to enter into a lease agreement with Pitney Bowes Global Financial Services, LLC on behalf of the Warren County Probate Court. Vote: Unanimous
- 23-0570 A resolution was adopted to approve Change Order No. 2 to the contract with Moody's of Dayton, Inc. for the construction of the 2022 Well Redevelopment Project, Purchase Order No. 22002154. Vote: Unanimous
- 23-0571 A resolution was adopted to enter into contract with Stauffer Site Services LLC for the State Route 73 at Corwin Road Forcemain Relocation Project Re-Bid. Vote: Unanimous

- 23-0572 A resolution was adopted to amend standard details for the Warren County Water and Sewer Department. Vote: Unanimous
- 23-0573 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 23-0574 A resolution was adopted to acknowledge receipt of April 2023 Financial Statement. Vote: Unanimous
- 23-0575 A resolution was adopted to approve operating transfers from Water 5510 (Surplus) into 5583 Water Revenue Projects Fund. Vote: Unanimous
- 23-0576 A resolution was adopted to approve operating transfers from Sewer 5580 (Surplus) into 5575 Sewer Revenue Projects. Vote: Unanimous
- 23-0577 A resolution was adopted to approve supplemental appropriation into Workforce Investment Fund #2238. Vote: Unanimous
- 23-0578 A resolution was adopted to approve supplemental appropriation into Road Infrastructure Fund #4451. Vote: Unanimous
- 23-0579 A resolution was adopted to approve supplemental appropriation into Telecommunications Department Fund Rotary Fund #6631. Vote: Unanimous
- 23-0580 A resolution was adopted to approve a supplemental appropriation into Property Casualty Fund #6637. Vote: Unanimous
- 23-0581 A resolution was adopted to approve appropriation adjustment from Commissioners' General Fund #11011110 into Juvenile Probation Fund #11012500. Vote: Unanimous
- 23-0582 A resolution was adopted to approve appropriation adjustments within Warren County Garage Fund #11011620. Vote: Unanimous
- 23-0583 A resolution was adopted to approve appropriation adjustment within Sheriff's Office Fund #11012210. Vote: Unanimous
- 23-0584 A resolution was adopted to approve appropriation adjustments within Sheriff's Office Fund #6630. Vote: Unanimous
- 23-0585 A resolution was adopted to approve appropriation adjustment within the Building and Zoning Department Fund #11012300. Vote: Unanimous
- 23-0586 A resolution was adopted to approve appropriation adjustments within Engineer's Office Fund #2202. Vote: Unanimous
- 23-0587 A resolution was adopted to approve appropriation adjustment within Law Library Resources Fund #2207. Vote: Unanimous

23-0588      A resolution was adopted to approve requisitions and authorize Deputy County Administrator to sign documents relative thereto. Vote: Unanimous

DISCUSSIONS

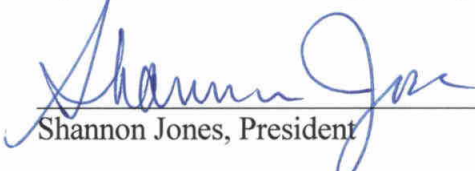
On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

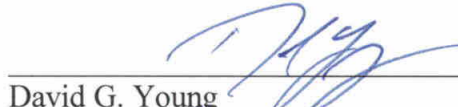
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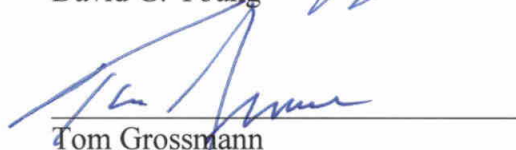
On motion, upon unanimous call of the roll, the Board entered into executive session at 9:02 a.m. to discuss pending litigation with legal counsel present pursuant to Ohio Revised Code Section 121.22 (G)(3) and exited at 9:26 a.m.

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Upon motion the meeting was adjourned.

  
Shannon Jones, President

  
David G. Young

  
Tom Grossmann

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on May 9, 2023, in compliance with Section 121.22 O.R.C.

  
Tina Osborne, Clerk  
Board of County Commissioners  
Warren County, Ohio